

TITLE B
OF ORGANISED BODIES
IN THE CHURCH

CANON I
OF THE GENERAL SYNOD / TE HĪNOTA WHĀNUI

1. Membership of the General Synod / te Hīnota Whānui

1. The General Synod / te Hīnota Whānui shall consist of the following persons. 1992
- 1.1 **Representatives of the Dioceses in New Zealand**
- 1.1.1 In accordance with clause 5 of the Fundamental Provisions and Part C clause 3 of the Constitution / te Pouhere each diocese in New Zealand shall be represented in the General Synod / te Hīnota Whānui in each of the orders of bishops, clergy and laity. *Representatives of three orders.*
- 1.1.2 The representatives of each order shall be elected by their respective orders in each diocese in such manner as that diocese may determine. *Manner of election.*
- 1.1.3 Every bishop exercising full-time constant and active episcopal ministry or jurisdiction in each diocese shall be entitled to attend and to speak and vote in the General Synod / te Hīnota Whānui. *Attendance of bishops.*
- 1.1.4 Each Diocese may elect clerical and lay representatives as follows: *Number of representatives 2002*
- a. For each Smaller Diocese two clerical representatives and three lay representatives
- b. For each Larger Diocese three clerical representatives and four lay representatives.
- The Schedule to this Canon shall set out which dioceses consider themselves to be Smaller Dioceses and which dioceses consider themselves to be Larger Dioceses in terms of this Clause.

- 1.1.5 Any bishop who has resigned or otherwise ceased to exercise full-time constant and active episcopal ministry or jurisdiction in accordance with the provisions of Title A Canon I shall cease to be a member of the General Synod / te Hīnota Whānui. Any such bishop shall be entitled to attend and speak at any session of the General Synod / te Hīnota Whānui but without any right to vote.
- 1.1.6 Every ordained minister who is licensed to any ministry, or to any ecclesiastical office in any diocese in New Zealand shall be qualified to be elected as a clerical representative, whether residing in the diocese or not.
- 1.1.7 Every member of the laity, having been baptised and being registered in any local ministry and mission unit or recognized worshipping community in any diocese, shall be qualified to be elected as a lay representative in any diocese.
- 1.1.8 At some time in the month of February in each alternate year, dating from the year of our Lord 1981, the Primate / te Pīhopa Mātāmua shall issue to the bishop of each diocese in New Zealand a writ for the election of the clerical and lay representatives for each diocese.
- 1.1.9 The bishop shall report to the General Secretary the names of the clerical and lay representatives so elected or appointed, and the said representatives shall come into office upon the first day of January following, and shall hold office for two years, save for any representative filling a casual vacancy.
- 1.1.10 Pending determination and adoption of procedures and regulations by any diocese, the following provisions shall govern the election of any representatives to the General Synod / te Hīnota Whānui by any diocese in New Zealand:
- (a) The clerical and lay representatives shall be elected by the clerical and lay members of the diocesan synod; the clerical members electing the clerical representatives, and the lay members electing the lay representatives; each acting as an electoral body, and not as a synod. *Election by houses.*
 - (b) The election shall be held at the time of the next ensuing annual session of each diocesan synod after the issue of a writ for election. *Time of election.*
 - (c) Any clerical or lay member of the diocesan synod desiring to nominate any person of the order of that member for election to the General Synod / te Hīnota Whānui, shall send to the Bishop of the Diocese a nomination in writing of that person. Every nomination shall be signed by the nominator, and shall contain a declaration by that nominator that the person nominated is willing to act. *Nomination to be in writing.*

- (d) Each diocesan synod shall make all regulations with regard to the details of nomination and election. The procedure for nomination and election in each diocesan synod shall be governed by regulations made by that diocesan synod. Each diocese may provide in its regulations for the election / appointment of an alternate clerical representative and an alternate lay representative each of whom shall be entitled to attend any meeting of the General Synod / te Hīnota Whānui in the place of a clerical or lay member as the case may be who is prevented from attending such meeting. *Synod to make regulations.*
Provision for alternate 2004
- (e) If from any cause the required number of representatives of either order be not elected, the appropriate order of the standing committee of the diocese shall fill up the vacancy or vacancies thus left. *Filling of vacancies when not elected.*
- (f) The Bishop of each Diocese shall give not less than 14 days written notice to all members of the diocesan synod of the approaching election. *Written notice of election.*
- (g) Any clerical or lay representative may, by writing addressed to the Bishop of the Diocese for which that representative may have been elected, resign; and upon the receipt of such resignation by the said bishop, the seat of such representative shall become vacant. *Provision for resignation.*
- (h) When the seat of any clerical or lay representative shall become vacant by death, resignation, or the declaration of any tribunal acting under the authority of the General Synod / te Hīnota Whānui, the clerical or lay members, as the case may be, of the standing committee of the diocese in which such vacancy shall occur shall appoint a new representative to fill up the vacancy: *Filling of vacancies during the period.*
- Provided that** in case the seat of any representative shall become vacant before the expiration of the period for which that representative shall have been elected, the person who shall be appointed to fill such vacancy shall hold office until the first day of January preceding the next biennial session of the General Synod / te Hīnota Whānui.

1.2 **Representatives of Te Pīhopatanga o Aotearoa**

- 1.2.1 In accordance with clause 5 of the Fundamental Provisions and Part C clause 4 of the Constitution / te Pouhere, Te Pīhopatanga o Aotearoa shall be represented in the General Synod / te Hīnota Whānui in each of the orders of bishops, clergy and laity. *Representatives of three orders*

- 1.2.2 The representatives of each order shall be elected by their respective orders in Te Pīhopatanga in such manner as Te Pīhopatanga may determine. Te Runanganui o Te Pīhopatanga may provide for each Hui Amorangi to provide for the election / appointment of an alternate clerical representative and an alternate lay representative each of whom shall be entitled to attend any meeting of the General Synod / te Hīnota Whānui in the place of a clerical or lay member as the case may be who is prevented from attending such meeting. *Manner of election.*
Provision for alternate 2004
- 1.2.3 Te Pīhopa o Aotearoa shall in the calendar year preceding each ordinary session of the General Synod / te Hīnota Whānui advise the Primate / te Pīhopa Mātāmua of the number of members of each order who shall represent Te Pīhopatanga o Aotearoa at the next ensuing session of the General Synod / te Hīnota Whānui. *Numbers to be advised.*
- 1.2.4 The Administrator or Secretary of Te Pīhopatanga o Aotearoa shall as soon as practicable, and if possible, at least two calendar months before the date fixed for the commencement of a session of the General Synod / te Hīnota Whānui, notify the General Secretary in writing of the names and addresses of the members of each order who are proposed to represent Te Pīhopatanga o Aotearoa at that forthcoming session of the General Synod / te Hīnota Whānui. *Names to be advised.*
- 1.3 **Representatives of the Diocese of Polynesia**
- 1.3.1 In accordance with clause 5 of the Fundamental Provisions and Part C clause 5 of the Constitution / te Pouhere the Diocese of Polynesia shall be entitled to be represented in the General Synod / te Hīnota Whānui in each of the orders of bishops, clergy and laity. *Representatives of three orders.*
- 1.3.2 The representatives of each order shall be elected by their respective orders in the Diocese of Polynesia in such a manner as the Diocese shall determine. The Diocese may provide for the appointment of an alternate clerical representative and an alternate lay representative each of whom shall be entitled to attend any meeting of the General Synod / te Hīnota Whānui in the place of a clerical or lay member as the case may be who is prevented from attending such meeting. *Manner of election.*
Provision for alternate 2004
- 1.3.3 The Bishop in Polynesia shall in the calendar year preceding each ordinary session of the General Synod / te Hīnota Whānui advise the Primate / te Pīhopa Mātāmua of the number of members of each order who shall represent that Diocese at the next ensuing session of the General Synod / te Hīnota Whānui. *Numbers to be advised.*

- 1.3.4 The Secretary of the Diocese of Polynesia shall, as soon as practicable, and if possible, at least two calendar months before the date fixed for the commencement of a session of the General Synod / te Hīnota Whānui, notify the General Secretary in writing of the names and addresses of the members of each order who shall represent that Diocese at that next ensuing session of the General Synod / te Hīnota Whānui. *Names to be advised.*

1.4 **Of Representation Generally**

- 1.4.1 Any representative elected for two or more of any of the dioceses in New Zealand and/or Te Pīhopatanga o Aotearoa and / or the Diocese of Polynesia shall be required to choose without delay for which of the dioceses or Te Pīhopatanga that representative will serve, and to make known that choice in writing without delay to Te Pīhopa o Aotearoa or to the Bishop of the Diocese for which that representative may have been elected; and that representative shall further be required to resign as representative of the diocese or Te Pīhopatanga o Aotearoa for which that representative declines to serve by giving written notice to the Bishop of that Diocese, or to Te Pīhopa. *Dual representation disallowed.*
- 1.4.2 If any representative in any order shall resign from the General Synod / te Hīnota Whānui or shall die or become ineligible or be removed by reason of any declaration by a tribunal established by the General Synod / te Hīnota Whānui, notice of the vacancy shall forthwith be given to the General Secretary. *Notice of any vacancy to be given.*
- 1.4.3 The name(s) and address(es) of any new representative(s) of any order to fill any vacancy in the General Synod / te Hīnota Whānui shall be notified to the General Secretary as soon as possible following the filling of the vacancy. *Notification of replacement(s)*
- 1.4.4 Every representative in the General Synod / te Hīnota Whānui shall have been baptised, and be of the age of 16 years and upwards, and shall be duly qualified and registered to participate in any diocese in New Zealand, or Te Pīhopatanga o Aotearoa, or the Diocese of Polynesia, and shall make a declaration of adherence and submission in the manner and form set forth in the Constitution / te Pouhere. *Qualification of representatives, and declaration required.*

2. **2 Meetings of the General Synod / te Hīnota Whānui**

- 2.1 There shall be a meeting of the General Synod / te Hīnota Whānui in every alternate year dating from the year of our Lord 1966, at such time and place as shall from time to time be prescribed in that behalf by the said General Synod / te Hīnota Whānui: *Meeting in alternative years.*
- Provided that** special meetings of the General Synod / te Hīnota Whānui may be convened at any time or place, if duly called. *Special meeting.*

- 2.2 The members of the Synod shall be called together to any meeting by the Primate / te Pīhopa Mātāmua under hand and seal. *Members called by Primate.*
- 2.3 The General Secretary shall with the Primate's call forward to each member any notices of motion already handed in and as far as possible an indication of such subjects as are proposed to be brought before the Synod. *Notification of subject matter*
- 2.4 The Primate / te Pīhopa Mātāmua, or in the absence or inability of the Primate the Acting Primate / te Pīhopa Aporei, shall at any time, on the receipt of a requisition to that effect signed by any three bishops, ten clergy, and thirteen members of the laity, being members of the General Synod / te Hīnota Whānui, convene a special meeting of the General Synod / te Hīnota Whānui, to meet within sixty days of the receipt of such requisition, at such time and place as may to the Primate or Acting Primate seem most convenient, provided that the nature of the business for which the Synod is called shall be stated in such requisition, and that no other business shall be considered. *Requisition for a special meeting.*
- 2.5 The quorum for the General Synod / te Hīnota Whānui, shall be one quarter of the total membership of the Synod / te Hīnota, provided that in such number each order and each Tikanga shall be represented. If the senior bishop of any Tikanga, or some person duly appointed by that bishop, shall have notified the Primate / te Pīhopa Mātāmua of the inability of all the members of that Tikanga to be present it shall be competent for the Synod / te Hīnota to proceed to its business subject always to the subsequent confirmation of its decisions by a majority of the members of that Tikanga. *Quorum.*

3. **3 The Standing Committee of the General Synod / te Hīnota Whānui**

- 3.1 For the purposes and with the powers hereinafter defined, a board shall be constituted to be called the "Standing Committee of the General Synod / te Hīnota Whānui "; such Standing Committee shall serve from the close of one biennial session of the General Synod / te Hīnota Whānui to the opening of the next. All the provisions of Title F Canon VIII, concerning the qualifications of members of certain Committees and Trust Boards, apply to members of the Standing Committee. *Term of Standing Committee.*
- 2006
- 3.2 The Standing Committee of the General Synod / te Hīnota Whānui shall consist of: *Composition 1992, 1994, 2000, 2006*
- The Primate / te Pīhopa Mātāmua and the two Co-Presiding Bishops / nga Pīhopa Aporei;
- The Senior Bishop appointed by any of the three partners of this Church if that Bishop is not the Primate / te Pīhopa Mātāmua or one of the Co-Presiding Bishops / nga Pīhopa Aporei;

Three members of the General Synod / te Hīnota Whānui nominated by the representatives of the Diocese of Polynesia, including at least one ordained minister and one lay person;

Five members of the General Synod / te Hīnota Whānui nominated by the representatives of Te Pīhopatanga o Aotearoa, including at least one ordained minister and at least one lay person;

Seven members of the General Synod / te Hīnota Whānui nominated by the representatives of the dioceses in New Zealand, including at least two ordained ministers and at least two lay persons.

- 3.3.1 If a member of the Standing Committee is unable to be present for a particular meeting an alternate may be appointed for that meeting by the member concerned in consultation with the Senior Bishop of the Tikanga the member represents and bearing in mind the requirements of Clause 3.4 of this Canon. *Appointment of an alternate 1994, 1996.*
- 3.3.2 If the seat of any member of the Standing Committee shall become vacant by death or resignation the vacancy shall be filled by the Standing Committee. *Filling of vacancy.*
- 3.4 The presence of six members including at least one from each Tikanga, and including at least one bishop, one ordained minister and one lay person, shall constitute a quorum for the Standing Committee. *Quorum 1992, 1994.*
- 3.5 The Primate / te Pīhopa Mātāmua shall convene all meetings of the Standing Committee. *The Primate / te Pīhopa Mātāmua to convene.*
The Primate shall preside at meetings of the Standing Committee provided that should the Primate so desire, the Standing Committee may elect one or more of its members to chair the meeting(s) until the next biennial session of the General Synod / te Hīnota Whānui or for such shorter period(s) and from time to time as the Standing Committee shall decide. *Presiding*
- 3.6 The Standing Committee shall meet for business at such time and place as the Primate / te Pīhopa Mātāmua shall deem necessary, provided that the Standing Committee shall meet not less than twice each year. *Frequency of meetings.*
- 3.7 It shall be the duty of the Primate / te Pīhopa Mātāmua forthwith to convene a special meeting of the Standing Committee on receipt of a requisition to that effect signed by not less than six of the members, or of a requisition signed by a majority of the members from one Tikanga. Such requisition shall state the business for which the meeting is to be called. *Requisition for special meeting. 1992, 1994.*

- 3.8 Two weeks notice, at the least, shall be given of such special meeting, and such notice shall contain a statement of the special business for which the meeting is convened. Any member desiring to bring up other business for consideration at such meeting must give notice of the same to the Primate / te Pīhopa Mātāmua, and also to all other members of the committee, at least one week before the date of the meeting. Notice shall be in writing, and shall be deemed to have been given if posted at least one week before the date of meeting. *Notice of and business for special meeting.*
- 3.9 Every act of the Standing Committee shall be assented to by the members present in person at a duly constituted meeting in the manner prescribed by the Standing Orders of the General Synod / te Hīnota Whānui as necessarily adapted. *Decision-making.*
- 3.10 The Standing Committee shall examine and report upon the accounts of the General Synod / te Hīnota Whānui for the preceding biennial period, the Finance Bill and other financial matters. *Financial matters.*
- 3.11 The Standing Committee shall have power to initiate regulations for assent pursuant to Part C clause 11 of the Constitution / te Pouhere, to receive reports from commissions, boards and other bodies set up by the General Synod, to institute such inquiries as it may think necessary, and in particular, to ascertain the opinion of the synods or of the Standing Committees of the several dioceses in New Zealand and of Te Runanga or Te Runanga Whāiti o Te Pīhopatanga o Aotearoa or of any Hui Amorangi or Amorangi Whāiti or of the Synod or Standing Committee of the Diocese of Polynesia on any matter which it may propose to them. *Powers of committee.*
- 3.12 The Standing Committee shall have power to act on behalf of the General Synod / te Hīnota Whānui in such matters not otherwise provided for, as may seem to demand prompt and united action. *Power to act.*
- 3.13 The Standing Committee shall facilitate communication with and between the three partners of this Church. *Communication, 2000*
- 3.14 The Standing Committee shall discharge such other duties and exercise such other powers as the General Synod / te Hīnota Whānui may from time to time prescribe. *Other duties as prescribed.*
- 3.15 It shall be the duty of the Standing Committee to appoint a member of the General Synod / te Hīnota Whānui to introduce in the Synod any matter which the Committee wishes to bring before the Synod. *Taking matters to General Synod.*
- 3.16 Minutes of the proceedings of the Standing Committee shall be entered in a book kept for that purpose, and shall be printed after each meeting. *Minutes.*
- 3.17 The Minutes so printed shall be sent to each member of the General Synod / te Hīnota Whānui. *Circulation of Minutes.*
- 3.18 Standing Committee shall table at each ordinary session of the General Synod / te Hīnota Whānui copies of all reports and accounts required to be made to it in accordance with the Canons of this Church. *Table all Reports and Accounts 2004*

4. **4 Appropriation of Moneys by the General Synod /
te Hīnota Whānui**

- 4.1 All appropriations of money by the General Synod / te Hīnota Whānui shall be made by statute. *Appropriations of money.*
- 4.2 It shall be the duty of the Standing Committee of the General Synod / te Hīnota Whānui (as herein constituted) to ensure the introduction of a bill into each ordinary session of the General Synod / te Hīnota Whānui for the purpose of *Responsibility for finance bill.*
- making allocations or appropriations of the income of the General Church Trust and allocations or appropriations from the funds contributed to the General Synod / te Hīnota Whānui by the several dioceses in New Zealand, Te Pīhopatanga o Aotearoa, and the Diocese of Polynesia.
- 4.3 The General Synod / te Hīnota Whānui shall seek to ensure adequate and appropriate financial provision is made for meeting the expenses of the General Synod / te Hīnota Whānui and its Standing Committee, assistance for the office of the Primate / Te Pīhopa Mātāmua, and for the office of the General Secretary, including salaries, stipends, pension contributions and other allowances. *Financial provisions required.*
- 4.4 To assist and advise the General Synod / te Hīnota Whānui and its Standing Committee there shall be constituted and established by the Standing Committee a committee to be known as the Distribution Advisory Committee comprised of two representatives of each Tikanga, which Advisory Committee shall consider and advise upon allocations and appropriations having regard to the principles of partnership and the covenant relationship expressed in the Constitution / te Pouhere and the need for fair and equitable sharing and allocation of financial resources in this Church. *Distribution Advisory Committee.*
- 4.5 The Distribution Advisory Committee may report from time to time as it sees fit to the General Synod / te Hīnota Whānui, and to the Standing Committee. *Committee to report.*

5. **5 General Secretary and Officers
of the General Synod / te Hīnota Whānui**

- 5.1 There shall be a General Secretary of this Church, who shall also act as Treasurer of the General Synod / te Hīnota Whānui. *General Secretary and Treasurer.*
- 5.2 The General Secretary shall be appointed by and be responsible to the Standing Committee of the General Synod / te Hīnota Whānui. The General Secretary shall hold all deeds documents and other records of the General Synod / te Hīnota Whānui. *Appointment.*
- 5.3 The General Synod / te Hīnota Whānui and the Standing Committee may authorise such other officers as they may from time to time resolve, provided that no appointments shall be made unless and until any necessary financial provision has been authorised and made. *Authorisation of other officers.*

- 5.4 The salary or stipend, allowances and other terms of any appointment shall be determined by the Standing Committee. *Remuneration.*
- 5.5 The duties of the General Secretary shall be:
- a. To provide secretarial and administrative services to the General Synod / te Hīnota Whānui, and to its Standing Committee. The General Secretary shall attend all meetings of the General Synod / te Hīnota Whānui and of the Standing Committee, and shall be responsible for all preparatory matters in connection with such meetings, and at the end of each such meeting shall take charge of all reports and documents pertaining to that meeting. *Secretarial services for Synod and Standing Committee.*
 - b. To provide secretarial and administrative services to such other bodies serving the common life of this Church as may be determined from time to time by the Standing Committee. *Secretarial services for common life bodies.*
 - c. To assist in the processes of consultation, understanding, communication and partnership between each Tikanga in all areas of the common life of this Church, pursuant to the provisions of clause 2 of Parts D, E, and F of the Constitution / te Pouhere of this Church. *Liaison between Tikanga.*
 - d. To maintain administrative and communication links with the member churches of the Anglican Communion, the Anglican Communion Office, and the Anglican Consultative Council. *Anglican Communion links.*
 - e. To support and maintain administrative links with the various ecumenical bodies both national and international, with which this Church or any Tikanga of this Church has membership. *Ecumenical links.*
 - f. To have the custody of all deeds, documents and other records, the property of the General Synod, except those which are in the custody of the Primate / te Pihopa Mātāmua or of any board of trustees duly appointed. *Custody of materials.*
 - g. To perform such other duties as may from time to time be prescribed by the Standing Committee. *Other duties as prescribed.*
 - h. To present to the General Synod / te Hīnota Whānui a statement of receipts and expenditure duly audited, and a report thereon, and to provide printed copies of such statement and report for the use of the members of Synod. *Audited accounts.*
 - i. To prepare a schedule of the accounts to be presented to the General Synod / te Hīnota Whānui. *Schedule of accounts.*

- j. To receive from the trustees of the General Church Trust and from such other organisations or bodies as may from time to time contribute to the funds of the General Synod / te Hīnota Whānui the various contributions of those bodies and to disburse the same in accordance with the directions of the General Synod / te Hīnota Whānui. *Receipt and distribution of funds.*
- 5.6 The duties of any other officers shall be as determined from time to time by the Standing Committee. *Duties of other officers.*
- 5.7 The General Secretary shall have a seat in the General Synod / te Hīnota Whānui with the right to speak, but without the right to vote unless otherwise so entitled. *Seat in General Synod.*

6.

6 Interpretation

The words "clergy" and "ordained minister" wherever used in this canon shall not include a bishop.

SCHEDULE

2002

1. Smaller Dioceses entitled to elect two clerical and three lay representatives:
 - Dunedin
 - Nelson
 - Waipū
 - Waikato
2. Larger Dioceses entitled to elect three clerical and four lay representatives;
 - Auckland
 - Christchurch
 - Wellington

CANON IIOF DIOCESAN SYNODS

1. Pursuant to the provisions of the Constitution / te Pouhere, and subject to any regulations made by the General Synod / te Hīnota Whānui, Te Runanganui o Te Pīhopatanga o Aotearoa acting in terms of Part D clause 4; the several diocesan synods of the dioceses in New Zealand acting in terms of Part E clause 5; and the Diocesan Synod of the Diocese of Polynesia acting in terms of Part F clause 5 shall each make regulations to determine:
- 1.1 the representation of ordained ministers on that representative governing body, their qualifications, and the manner of their appointment; *1992
Regulations required.
Ordained ministers.*
- 1.2 the qualifications and manner of election of lay representatives on that representative governing body, the qualification of electors of such lay representatives, and the procedure for the election; *Lay representatives.*
- 1.3 which other persons, if any, shall be entitled to be a member of that representative governing body ex officio; *Ex-officio members*
- 1.4 which other persons, if any, may be associated with that representative governing body as non-voting participants; *Non-voting representatives.*
- 1.5 the quorum, frequency of meeting and manner of procedure for that representative governing body; *Procedural matters.*
- 1.6 the composition, manner of election, and responsibilities of the standing committee, runanga whāiti or amorangi whāiti of that representative governing body. *Stdg cmtee, runanga whāiti; amorangi whāiti.*
2. Each representative governing body shall be constituted and make its decisions in accordance with the Constitution / te Pouhere. *Relationship to Constitution.*
3. Any decision of Te Runanga Whāiti, te Amorangi Whāiti, Standing Committee of a Diocese in New Zealand, or Standing Committee of the Diocese of Polynesia shall be assented to by a majority in each order in that body. *Decision-making.*
4. In accordance with Part E clause 6 of the Constitution / te Pouhere, the General Synod / te Hīnota Whānui hereby delegates to each diocesan synod of the several dioceses in New Zealand the responsibility and power to: *Delegation of power.*
- 4.1 make provision that will enable that synod to meet and conduct its business in any case where the office of diocesan bishop is vacant or where any diocesan bishop is unable to be present or otherwise unable or unwilling to act; and to *Absence of bishop.*

- 4.2 make provision that will enable any ordained minister or lay member of any other Christian Church recognised by resolution of this General Synod / te Hīnota Whānui and duly appointed to serve in or represent a cooperating parish or cooperative venture to be admitted to and have a seat in the house of clergy or house of laity, as is appropriate, in such diocesan synod, with the right to vote except when the Synod shall be acting under the provisions specified in the second proviso of Part E clause 5 of the Constitution / te Pouhere.

*Participation
of members
of other
Churches.*

CANON III
OF LOCAL BOARDS

Repealed 1992.

CANON IV
OF DIOCESES

1. It shall be competent for the General Synod / te Hīnota Whānui from time to time by Statute to alter the boundaries of any Diocese or to constitute a new Diocese. *Synod may alter boundaries. 1871, 1919.*
Provided that any alteration of boundaries shall be made subject to the consent of the Bishop and Synod of every Diocese affected thereby. *1871.*
2. Any proposal for the creation of a new Diocese shall emanate from the Standing Committee of one of the Dioceses affected and shall be sent to the Bishop of every other Diocese affected and be by that Bishop submitted to the next ensuing session of the Synod of that Diocese. The proposal so sent shall be accompanied in each case by a description of a map showing the proposed boundaries, together with a general statement of the means suggested for providing the financial support necessary for the new Diocese. *Proposal to form a new Diocese. 1919.*
3. At the next ensuing session of the General Synod the Primate shall lay upon the table the proposal with the accompanying documents and the resolutions thereon, if any, which have been passed by the Synods of the Dioceses affected. *Report to General Synod. 1919.*
4. It shall be competent for any member of General Synod to move that a Select Committee, or if necessary, a Commission, be set up to consider and report upon the proposal, and to recommend what portions of the endowments of the respective Dioceses, whether for the support of the Bishop or for other Diocesan purposes, shall be allocated to the proposed new Diocese and what proportions of the liabilities should be borne by it. *Referred to committee 1919.*
5. When the General Synod shall have considered the Report of the aforesaid Select Committee or Commission, and shall be satisfied that the Dioceses affected are in agreement with the proposed boundaries and financial arrangements, it shall direct that such steps shall be taken as it may deem necessary in the matter. *Succeeding steps 1919.*
6. No new Diocese shall be constituted until endowments have been raised, including the allocations aforesaid, if any, sufficient in the opinion of the Standing Committee of General Synod to make suitable provision for the support of the Bishop, and until suitable provision shall have been made for the residence of such Bishop. *Endowments 1919, 1986.*

7. When all necessary business and financial provisions shall have been made, a statement to that effect shall be sent to the Primate, who shall report the fact to the General Synod. The Synod may then by statute declare the new Diocese to be constituted as from a date named in the said Statute and shall direct the Treasurers of the several Dioceses affected to pay over the respective allocations, if any, to officers representing the proposed new Diocese and to arrange for the adjustment of liabilities:
- Provided that** any Diocese may with the approval of the General Synod or of the Standing Committee of General Synod undertake to contribute a proportionate annual sum in lieu of a capital payment from its endowments:
- Provided further that** it shall be necessary for each Diocese affected to maintain its revenues from endowments at a level which is, in the opinion of the Standing Committee of General Synod sufficient for the support of the Bishop.
8. The General Synod may, before the fulfillment of the conditions hereinbefore laid down, pass a statute declaring that the formation shall take effect when the conditions shall have been fulfilled.
- Provided however that** every Diocese in New Zealand which has been created or purported to have been created by or as the result of the passing of a Statute by General Synod prior to the year 1955 shall be deemed to have been validly created as from the date on which it was purported to have been created notwithstanding that in the case of any of these Dioceses the provisions of this Canon may not have been precisely observed.
9. When a new Diocese shall have been formed the Bishop of any Diocese which shall have been divided in order to effect such formation shall have the right to choose whether to retain the original Diocese or become Bishop of the new Diocese. When more than one Diocese has been so divided the Bishops shall exercise such choice in order according to seniority of episcopal ordination.
10. The name of every such new Bishopric, and the seat of the Bishop thereof, shall be determined by the General Synod.
11. The Primate shall notify the erection of any new Bishopric and the choice and Ordination of the first Bishop thereof to all Archbishops and Metropolitans and all presiding Bishops of the Anglican Communion.
- Declaratory Statute. 1919, 1986.*
- Effect of Statute delayed. 1919.*
- Validity of creation of Dioceses. 1955.*
- Bishop to have right to choose new Diocese. 1919.*
- Name of Bishopric and seat of Bishop 1871.*
- Notification to Metropolitan s. 1871, 1937.*

CANON V**OF LOCAL MINISTRY AND MISSION UNITS**

1. Pursuant to the provisions of the Constitution / te Pouhere, and subject to any regulations made by the General Synod / te Hīnota Whānui, Te Runanganui o Te Pīhopatanga o Aotearoa acting in terms of Part D clause 4; the several diocesan synods of the dioceses in New Zealand acting in terms of Part E clause 5; and the Diocesan Synod of the Diocese of Polynesia acting in terms of Part F clause 5 shall each make regulations to determine: *1992. Regulations required.*
- 1.1 the constitution and structure of local ministry and mission units through which ministry can be provided by and to members of the church and through which the mission of the church can be promoted within that Tikanga; *Constitution and structure.*
- 1.2 the constitution and structure of a governing body for that local ministry and mission unit, embodying the principle of partnership in ministry between ordained ministers and the lay members of the church; *Governing body.*
- 1.3 the qualifications required by those who are to be elected to any such governing body of a local ministry and mission unit; *Qualification for election.*

CANON VI**OF CHAPTERS**

Repealed 1992.

CANON VII**OF CATHEDRAL DISTRICTS**

Repealed 1992.

CANON VIII**OF THE DIOCESE OF POLYNESIA**

1. The Diocese of Polynesia is hereby regarded as a full, equal and integral diocese in the life of the Province. *1990*
2. The Canons of this Church shall in every respect apply to the Diocese of Polynesia except where provision is expressly made to the contrary. *Application of canons.*
3. The boundaries of the said Diocese shall be deemed to be as follows: *Boundaries*

Within that part of the Pacific Ocean which lies between the fifth northern parallel of latitude on the north and on the south between the 172nd degree east longitude and the 120th degree west longitude by the 30th degree south parallel of latitude and again on the south between the 166th degree east longitude and the 172nd degree east longitude by the third degree south parallel of latitude and limited on the west between the 30th and 3rd south parallels of latitude by the 172nd degree east longitude and between the 3rd south parallel of latitude and the 5th north parallel of latitude by the 166th degree of east longitude and limited on the east by the 120th degree of west longitude
4. The Diocese shall continue to commit itself to exploring and developing ways in which the Gospel may most effectively be expressed in the context of the diverse racial, cultural and language traditions of the region. *Expression of the Gospel*
5. The Bishop, in consultation with the Diocesan Synod, may from time to time authorise the use of such forms of worship as may be deemed appropriate for the special needs of the Diocese. *Appropriate forms of worship*

Provided that no form of such worship shall be contrary to the Doctrine and Sacraments of Christ as this Church has received them and declared in the Constitution, **and** the authorisation and use of any form of worship pursuant to this Clause shall not thereby constitute it a Formulary.
6. Title F shall not apply to the Diocese of Polynesia except where the said Diocese is specifically included in the provisions of a particular Canon or Canons of Title F and except in respect of Trusts of the said Diocese held and administered in New Zealand. *Exclusion for Trusts 1990, 1996*
7. Nothing in the Canons shall affect the right of the Diocese of Polynesia to maintain membership and take a full part in the life of the South Pacific Anglican Council, the Pacific Conference of Churches and other ecumenical groupings within the islands of the region; nor affect the right of the Diocese to apply for and hold membership in its own right of the World Council of Churches. *Membership of other bodies*

CANON IX
OF THE ANGLICAN MISSIONS BOARD OF THE CHURCH IN
AOTEAROA, NEW ZEALAND AND POLYNESIA

1. A Common Life Board of Missions is hereby constituted and shall be known as the Anglican Missions Board of the Church in Aotearoa, New Zealand and Polynesia, hereafter called “**the Board**”. 1998
2. **The objects and duties of the Board shall be:** *Objects and duties*
- 2.1 to promote the mission of the Church as described in the Constitution / te Pouhere and the Church’s calling to be Catholic “because it seeks to proclaim the whole faith to all people to the end of time” and Apostolic “because it presents the faith of the Apostles and is sent to carry Christ’s mission to all the world”
- 2.2 to develop and enable the global dimension of the mission of this Church, including relationships with other Churches and mission agencies in both giving and receiving
- 2.3 to challenge the Church constantly to discover fresh ways of expressing its mission and involving its members in this mission
- 2.4 as a priority, to co-ordinate and resource with equity, the various missions undertaken through the three Tikanga
- 2.5 to encourage mutual ownership of all that each Tikanga does in mission beyond itself, as a taonga of the whole Church
- 2.6 to promote partnership in mission, within and beyond the three Tikanga
- 2.7 to act as the agent of this Church in furthering the development of relationships with those Provinces, churches, regions or peoples with which this Church through the Board has agreed to act in partnership.
- 3 **Structure of the Board**
- 3.1 The Board shall consist of a maximum of 13 members comprising the following: *Membership of Board*
- 3.1.1 nine members who shall be appointed by the General Synod / te Hīnota Whānui at each ordinary session, made up of three nominations from each Tikanga of persons who need not be members of the General Synod / te Hīnota Whānui *Appointments*
- 3.1.2 any one of the three Presiding Bishops as they shall decide among themselves
- 3.1.3 two further members who shall be appointed by the General Synod / te Hīnota Whānui at each ordinary session, and who shall represent the Mission Agencies, one being a nomination to the General Synod / te Hīnota Whānui by the New Zealand Church Missionary Society, the other being a nomination to General Synod by the Board to provide a rotating representation of other Associated Bodies listed in Schedule 1.

- 3.1.4 the General Secretary of this Church, as a member ex officio.
- 3.1.5 If a member of the Board is unable to be present for a particular meeting *Alternate Members 2002 2006*
- 3.1.5.1 the member may appoint any person as an alternate to attend, speak and vote at that meeting.
- 3.1.5.2 in the case of members appointed under Clause 3.1.1, the appointment must be made in consultation with the Senior Bishop / Te Pīhopa Aporei of the Tikanga by which the member is nominated.
- 3.1.5.3 the member and where required the Senior Bishop / Te Pīhopa Aporei must bear in mind (along with other considerations) the need to maintain a balance of representation from Tikanga and the need to provide appropriate expertise.
- 3.1.6 In each year in which an Ordinary Session of the General Synod / te Hīnota Whānui is held, the Board shall, at a meeting or by postal ballot amongst its members, elect a Chairperson from its members, to hold office for a period of two years. *Chairperson 2002*
- 3.2 Of the total membership of the Board appointed as above, at least three members shall be Bishops, three members shall be clergy persons and three members lay persons.
- 3.3 The Executive Officer of the Board shall have the right to attend and speak at Board meetings, but not the right to vote.
- 3.4 Any member of the Board appointed under Clauses 3.1.1 and 3.1.3 of Clause 3 hereof setting out the various appointing bodies, shall cease to hold office if the body which nominated that person to the Board, revokes that nomination and notifies the Executive Officer of that revocation, or if that member: *Cessation of Office*
- (i) resigns in writing by letter delivered to the Executive Officer of the Board or a senior officer of the Tikanga which nominated such member.
- 3.5 All the provisions of Title F Canon VIII, concerning the qualifications of members of certain Committees and Trust Boards, apply to members of the Board. *2006*
4. **Vacancies** *2002*
- 4.1 When the office of a member appointed under Clauses 3.1.1 or 3.1.3 becomes vacant for any of the foregoing reasons, the body which nominated that member shall advise the Executive Officer of the Board in writing that the vacancy has occurred. *Method of filling vacancies*
- 4.2 The body which made the original nomination shall then nominate to the Standing Committee of General Synod a person to fill the vacancy and the Standing Committee of General Synod shall make the new appointment and advise the Executive Officer of the Board accordingly.
- 4.3 Any person appointed under this Clause shall hold office for the remainder of the term for which their predecessor was appointed.

5 Meetings of the Board

5.1 The Board shall in each year hold an annual meeting and at least one other meeting at times and places to be determined by the Board. *Meetings*

5.2 The chairperson may at any time convene a meeting of the Board at his or her discretion and shall convene such a meeting if required to do so by requisition in writing signed by four members of the Board from at least two Tikanga or by requisition of all the members nominated by any one Tikanga.

5.3 The attendance of not fewer than half the members of the Board including at least one of the appointees from each Tikanga shall be necessary to form a quorum. *Quorum*

5.4 Resolutions of the Board shall be by a majority of members present and voting shall be either by voice or show of hands or where required by ballot as directed by the chairperson. If called upon to do so by any member, a declaration of assent by Tikanga in the manner provided in the Standing Orders of the General Synod / te Hīnota Whānui in force from time to time, shall be made.

5.5 In all other respects the Board shall conduct its meetings in accordance with such procedures as it shall determine.

5.6 The Board shall appoint an executive committee of the Board of not more than six members, to act on behalf of the Board in between meetings of the Board with such delegated authority as the Board itself shall determine, and the Board may delegate to other sub-committees of the Board, such of its duties as it shall think fit. *Executive Committee*

5.7 The Board may frame bylaws for the operations of such sub-committees, provided that all such sub-committees shall be representative of each of the three Tikanga.

6 Responsibilities of the Board

The Board shall have the following primary responsibilities:

6.1 to advance the objects and duties of the Board as set forth in Clause 2 hereof *Responsibilities of Board*

6.2 to encourage this Church to fulfil at all times its wider vocation in mission as set forth in the Constitution / te Pouhere of this Church

6.3 to encourage and resource the three Tikanga Missions Councils referred to herein, in their mission opportunities and responsibilities

6.4 to assist and encourage this Church in each Tikanga and at local levels to arouse support among members of this Church for the objects of the Board

- 6.5 to obtain by the first day of July each year, such information as the Board may in each case deem necessary, to assist in the determination of an appropriate apportioning of financial grants for the ensuing financial year
- 6.6 to fix an annual budget for the purposes of giving financial support within those areas of concern established by this Act as the Board shall determine *Budgeting*
- 6.7 to prepare budgets for such special responsibilities as may from time to time be determined by the Board and to make arrangements for meeting such budget and expenses incurred in the raising thereof
- 6.8 to report each year to a meeting of the Standing Committee of General Synod, with a comprehensive account of its own work and the activities of the Tikanga Missions Councils and a list of the Associated Bodies and Partners in mission of the Board current at the time of such report *Report to the Standing Committee of General Synod / te Hinota Whānui 2004*
- 6.9 to publish an annual financial report and statement of accounts and to present such report and statement to the Standing Committee of the General Synod / te Hīnota Whānui
- 6.10 to appoint an Executive Officer to direct the functions and operations of the Board and such other officers or staff as may be required and to determine from time to time their salaries, emoluments and conditions of service; provided that no member of the Board shall be a salaried officer thereof *Appoint Officers*
- 6.11 to maintain within the budget of the Board an emergency fund, which will enable this Church by direct initiative of the Board or through the General Synod / te Hīnota Whānui or its Standing Committee, to respond with appropriate urgency to any crises which may arise and which may create special needs in any part of this Church or of the world beyond the borders of this Church *Emergency Fund*
- 6.12 to regard the funding of appropriate mission needs conveyed through the Tikanga Missions Councils as the first priority in its allocation of resources
- 7 Administrative Powers of the Board**
- It shall be competent for the Board:
- 7.1 to appropriate from the funds raised, such moneys as shall be required to cover its expenses, including the reimbursement of expenses incurred by members in attending meetings of the Board and of its Committees *Expenses*
- 7.2 to carry out such promotional activity as it may deem appropriate to advance the objects of the Board

- 7.3 to borrow money from time to time by way of Bank overdraft or otherwise and with or without security and upon such terms and conditions as it may deem fit for the purpose of maintaining regularity in the support of approved allocations to Tikanga Missions Councils or by way of authorised support of any associated body or mission partner of the Church, under the direct support of the Board *Provision for borrowing*
- 7.4 to act as Trustee for such special funds as may be entrusted given or bequeathed to the Board *Trustee for special funds*
- 7.5 to receive and transmit through authorised channels in accordance with the wishes of the donors, any funds received for overseas work, subject only to the costs of exchange and remission *Agent for other funds 2002*
- 7.6 to purchase, acquire, hold, lease or develop any real or personal property upon such terms and conditions as the Board shall determine
- 7.7 to apply for listing as an Authorised Trust Board under the Anglican Church Trusts Act 1981.
- 7.8 to apply for incorporation as a Board under the provisions of the Charitable Trusts Act 1957
- 7.9 to take all other steps and exercise all other appropriate powers and functions as the Board shall consider necessary for the purpose of fulfilling and advancing the objects and duties set out herein.
- 8 Tikanga Missions Councils**
- 8.1 The Board shall as soon as practicable after its initial appointment at the ordinary meeting of the General Synod / te Hīnota Whānui in 1998, and from time to time thereafter, request each Tikanga to establish according to its own procedures and determinations, a Missions Council for that Tikanga, both to act within that Tikanga on behalf of the Board and to represent to the Board, the needs, abilities and opportunities for mission of that Tikanga. *Tikanga Missions Council*
- 8.2 The tasks and responsibilities of each Tikanga Missions Council shall include:
- 8.2.1 to encourage contributions to the Common Purposes Account of the Board from its Tikanga and to report on individual Tikanga mission initiatives to the Board. *Tasks and responsibilities*
- 8.2.2 to apply annually to the Board for grants to assist in the missions which each Tikanga Missions Council wishes to undertake or sponsor
- 8.2.3 to give an account annually to the Board, as to the manner in which the previous year's grants have been used in the missions authorised by the Tikanga Missions Council

- 8.2.4 to advise the Executive Officer of the disbursements of those grants received from the Board and to supervise their application to missions undertaken or sponsored by that Tikanga
- 8.2.5 to encourage the formation within each Hui Amorangi or Diocese or Inter Diocesan Council operating within such Tikanga, World Mission Councils or other appropriate bodies, for the promotion and support within such Tikanga, of the objects and duties of the Board
- 8.2.6 to promote missions undertaken by each Tikanga and to encourage prayer and support for, understanding of and participation in, the various missions of the other Tikanga *Promote missions*
- 8.2.7 to facilitate inter-Tikanga exchange of resources, information and personnel, through co-operation with other Tikanga Missions Councils *Inter-Tikanga exchange*
- 8.2.8 to relate each Tikanga to other mission agencies, partner churches and people's groups, recognised by General Synod / te Hīnota Whānui.
- 8.3 Each Tikanga Missions Council may include in its membership those members of that Tikanga who have been appointed by General Synod / te Hīnota Whānui to the Board.
- 8.4 The Board shall require the Tikanga Missions Councils, to report annually to the Board by way of account for the use of resources received from the Board and by way of information about the mission programmes of each such body. *Tikanga Missions Councils to report 2002*
9. **Scheduled Groups** *2002 Relationships*
- 9.1.1 The Board shall recognise three degrees of relationship with mission agencies, Associated Bodies, Partners in Mission, and Related Organisations, and the agencies in those relationships shall be listed in Schedules I to III respectively of this Canon.
- 9.1.2 Each scheduled group shall in all respects carry out its work and exercise its functions in accordance with its own constitution.
- 9.1.3 Each Associated Body and Partner in Mission shall make appeals to parishes / ministry units / rohe only with the consent of the Board after consultation with each Tikanga Mission Council. *Appeals*
- 9.1.4 The Board shall include the scheduled groups in its promotional and educational material. *Promotions*
- 9.1.5 The Board shall invite the scheduled groups to submit requests for support at the start of each budgetary cycle. *Budget Requests*

- 10 **Amendment of Schedules** *2002
Additions or
reductions to
Schedules*
- 10.1 The Board may, if a majority of the members of each Tikanga present so approve, determine by a majority of two-thirds of those present, to recommend to an Ordinary Session of the General Synod / te Hīnota Whānui or to the Standing Committee of General Synod, that any overseas Province, Diocese, Region, People's Group, Ecclesial Body, Ecumenical Council, or Mission Agency be added to one of the Schedules or be transferred from one Schedule to another or be omitted from any Schedule; and the General Synod / te Hīnota Whānui or the Standing Committee may resolve accordingly.
- 10.2 If such a Resolution concerns the termination of a relationship with the Board, such termination shall take effect from the date of the Resolution or on such later date as the Resolution shall nominate. *Termination of
Relationship*
- 10.3 Upon the passing of a Resolution of the General Synod / te Hīnota Whānui or a Resolution of the Standing Committee of General Synod, approving any such recommendation, the Schedules shall be adjusted accordingly and the Executive Officer of the Board shall notify the group concerned. *Approvals*
- 10.4 If any scheduled group desires to terminate its association with the Board, it shall give notice to the Board in writing signed by its secretary or other authorised officer, such termination to take effect on the date named in such notice or on such other date as may be agreed on by the group and the Board, and the Board shall advise the Standing Committee and the Schedules shall be adjusted accordingly. *Terminate
Association*
- 11 The association of any such body or group, when made, shall be on the following conditions:
- 11.1 all Associated Bodies shall, if required by the Board, on or before the 1st day of July in each year, submit to the Board an annual estimate showing the actual needs for effectively maintaining the work which its Provincial, Executive or Administrative Committee has already undertaken and a supplementary estimate of any new work which it proposes to undertake. *Associated
Bodies
estimates*
- PROVIDED that in the absence of such estimate the Board may base its calculations on the estimate of the preceding year or at the request of such organisation, prepare a fresh estimate
- 11.2 whenever the Board shall receive any money designated by a donor for such an Associated Body or Partner in Mission or related group, it shall transmit the same together with the name and address of the donor and all such money shall be credited to the Board's budget for such organisation

- 11.3 any itinerary for deputation work on behalf of the Board by an agent of such an Associated Body, shall be prepared by the Executive Officer of the Board in consultation with the appropriate Tikanga Missions Council and with the appropriate officer of the Associated Body and such agent shall be regarded as an agent of the Board.
- 12 At every ordinary session of the General Synod / te Hīnota Whānui the reception of the biennial report and the audited financial statements presented by the Board, shall be made an order of the day at an appropriate time during the business of the General Synod / te Hīnota Whānui.
- 13 No act of the Board shall be invalid by reason of any vacancy in the number of the Board at the time of such act or by the subsequent discovery of any defect in the election or appointment of any person as a member of the Board.

SCHEDULE I: ASSOCIATED BODIES

1. The New Zealand Church Missionary Society (incorporating The South American Missionary Society New Zealand)
2. The Diocese of Polynesia.
3. The Anglican Church of Papua New Guinea.
4. Sharing of Ministries Abroad New Zealand.

SCHEDULE II: PARTNERS IN MISSION

1. The Council of the Church in East Asia.
2. The Church of Pakistan.
3. The Anglican Church in Tanzania.
4. The South Pacific Anglican Council.
5. The Church in Melanesia.
6. The Episcopal Church in Jerusalem and the Middle East.

SCHEDULE III: RELATED ORGANISATIONS

1. The United Society for the Propagation of the Gospel (for the purpose of supporting Missionaries from New Zealand).
2. The Society for Promoting Christian Knowledge New Zealand.
3. The Bible Society in New Zealand.
4. The New Zealand Anglican Chinese Mission.
5. The Mission to Seafarers in Oceania.
6. Christian World Service.

CANON X**OF ARCHIVES**

1. There is hereby established the Archives for the Anglican Church in Aotearoa, New Zealand and Polynesia which shall include all non-current records of permanent value of the General Synod / te Hīnota Whānui, its commissions and working committees, the records of the Primate / te Pīhopa Mātāmua and the General Secretary, as well as the archives of institutions and bodies which relate primarily to the common life of this Church, and shall include the records of any synodical conference which may be established between dioceses of this Church. *Archives established 1982, 1992*

2. The Archives shall be accommodated within the library of St. John's College. *Location*

3. There is hereby established an Archives and History Committee Te Puna o Neherā consisting of:- *Archives and History Committee Te Puna Neherā 1982, 1990, 1992, 1996 2004. 2008*
 - (a) Three members appointed by Te Kotahitanga
 - (b) Three members appointed at each ordinary session of the General Synod / te Hīnota Whānui, being one member each of:
 - i the representatives of Te Pīhopatanga o Aotearoa
 - ii the representatives of the several Dioceses in New Zealand
 - iii the representatives of the Diocese of Polynesia
 - (c) One member appointed by the Heads of College of St John's College
 - (d) The General Secretary;
 - (e) The Librarian of the Kinder Library at St John's College.
 - (f) The Archivist of the Anglican Church in Aotearoa, New Zealand and Polynesia *2004*
 - (g) Additional persons as appointed by the Committee from time to time.

- 3.1 If a member of the Committee is unable to be present for a particular meeting *Alternate 1998 2006*
 - 3.1.1 the member may appoint any person as an alternate to attend, speak and vote at that meeting.
 - 3.1.2 in the case of members appointed under paragraph 3(b) the appointment must be made in consultation with the Senior Bishop / Te Pīhopa Aporei of the Tikanga by which the member is appointed.
 - 3.1.3 the member and where required the Senior Bishop / Te Pīhopa Aporei must bear in mind (along with other considerations) the need to maintain a balance of representation from Tikanga and the need to provide appropriate expertise.

4. The functions of the Committee shall be:-
- (a) To be responsible for administering the Archives on behalf of the General Synod / te Hīnota Whānui. *Functions of Committee 1982, 1990, 2004*
 - (b) To advise the Standing Committee of the General Synod / te Hīnota Whānui on all matters relating to Church Archives.
 - (c) To ensure ready access to the Archives in accordance with policies agreed to by the Archives and History Committee Te Puna o Neherā. *Name 2008*
 - (d) (i) To encourage every part of this Church to have a proper care for archives either in secure conditions within their own offices, or in recognised regional archival repositories: *Partnership 1990*
2004
 - (ii) To maintain for this purpose appropriate guidelines.
 - (e) To report annually to the Standing Committee of the General Synod / te Hīnota Whānui.
 - (f) To encourage recording, researching, writing and telling the history of the Church.
5. The costs incurred by the Committee in carrying out the above tasks shall be a charge on the funds of the General Synod / te Hīnota Whānui budgeted for this purpose. *2004*
6. The Archives and History Committee Te Puna o Neherā shall endeavour in its work to draw upon the skills and resources of each Tikanga and consult fully on matters of joint concern and interest. *2004*
7. It shall be the responsibility of chairpersons and secretaries of commissions and other bodies relating to the common life of this Church to transfer to the Archives from time to time the records of their bodies. All such records which have passed out of current use shall first be offered to the Archives before they are destroyed or disposed of by other means. *Common Life records, 1982, 1986, 1992*
8. Each Diocesan Synod / Hui Amorangi shall arrange for the maintenance as archives of such of its records and registers as it may deem worthy of permanent preservation for historical research and other purposes, having proper regard for such guidelines as may be laid down from time to time by the Archives and History Committee Te Puna o Neherā of the Anglican Church in Aotearoa, New Zealand and Polynesia. Each Synod and Te Runanga shall also ensure that parochial, pastorate, mission and other organisation records shall be similarly maintained and preserved. *Responsibility of Synods, and Runanganui, 1982, 1992, 2004*

CANON XI**OF THE SOCIAL RESPONSIBILITY COMMISSION**

Repealed 1992.

1988

CANON XII**THE PROVINCIAL COMMISSION ON ECUMENISM**

Repealed 1992.

1984

CANON XIII**O TE RUNANGA O TE
PĪHOPATANGA O AOTEAROA**

Repealed 1992.

1978

CANON XIV
OF THE NEW ZEALAND ANGLICAN CHURCH
PENSION BOARD

PART ONE - The Board.

1992

- 1.1 The New Zealand Anglican Church Pension Board, (hereinafter referred to as "the Board"), a body corporate, was duly constituted by the General Synod Statute 313 in 1972, and is and shall continue to be the same body corporate as that existing immediately before the coming into force of this Statute. *Board constituted 1972, 1982, 1984, 1992.*
- 1.2 The Board was incorporated on the 24th November 1972 under the provisions of the Charitable Trusts Act 1957, and remains so incorporated. *Incorporated.*

PART TWO - Objects of the Board:

2. The objects of the Board shall be: *Objects.*
- 2.1 To continue to act as Trustee of and to continue to operate and administer the registered superannuation scheme known as The New Zealand Anglican Church Pension Fund ("the Clergy Fund") for the benefit of ordained ministers their surviving spouses and dependants and as provided in the Clergy Fund rules. *Clergy Fund.*
- 2.2 To continue to act as Trustee of and to continue to operate and administer the superannuation scheme presently known as "The Retire Fund", which superannuation scheme is a registered superannuation scheme under the Superannuation Schemes Act 1989 and was established pursuant to a certain deed of trust bearing date the 20th day of November 1991. *Retire Fund.*
- 2.3 At the discretion of the Board to act as Trustee of and / or to establish operate and administer any other superannuation scheme or schemes or such other trusts or funds as the Board from time to time determines for the purposes of providing retirement or superannuation benefits to natural persons employed by or in the service of or associated with the Church or their spouses and dependants and / or for the purposes of providing welfare grants to persons in the service of the Church or on their retirement, and to their spouses and dependants. *Other Trusts.*
- 2.4 At the discretion of the Board and either alone or in conjunction with others to engage or continue to engage in any activity associated with the provision of retirement benefits, personal sickness and accident insurance and financial provision for retirement housing for the ordained clergy and other persons in the employment of or in the service of or associated with the Church. *Other Trusts.*

- 2.5 At the discretion of the Board to contract with the Church or any institution, programme or body operating autonomously within the Church or being part of the Church or with any other church or charitable organisation for the provision of administration or other services,

Other services. 1998

PROVIDED THAT these services are:

- (a) associated with retirement, superannuation, insurance, investment or other financial services in respect of the clergy who have at any time been licensed to an office in the Church or in respect of persons in the employment of or in the service of or associated with the Church or any other church or charitable organisation as the Board may determine from time to time or
- (b) associated with insurance, investment or other financial services intended to assist with and support the work of the Church or any institution, programme or body operating autonomously within the Church or being part of the Church or any other church or charitable organisation as the Board may determine from time to time.

- 2.6 To do all such other acts or things associated with the retirement and / or welfare and care of those eligible to participate in any of the superannuation schemes, trusts or funds administered or operated by the Board as the Board shall from time to time determine.

Associated objects.

PART THREE - Duties of the Board:

3. The Board shall have the following duties and responsibilities subject to the provisions of this canon:
- 3.1 To manage, administer operate and / or act as Trustee of the Clergy Pension Fund, the Retire Fund and any other superannuation scheme or other fund or trust of which the Board is Trustee or which is under its control in accordance with the provisions of any trust deed statute or other document establishing or governing the operation of the same and in accordance with the applicable law.
- 3.2 To appoint an Actuary and obtain from time to time an Actuarial Valuation and Report of the Clergy Pension Fund, not less frequently than once in every three years, and supply a copy of such Report to the General Synod / te Hīnota Whānui, each Diocese, Te Pīhopatanga o Aotearoa and the Diocese of Polynesia.
- 3.2.1 To supply copies of accounts and Annual Reports prepared pursuant to clause 6.1(d) that are relevant to the Anglican Church in Aotearoa, New Zealand and Polynesia to the Standing Committee of the General Synod / te Hīnota Whānui and, as may be relevant, to each Diocese, Te Pīhopatanga o Aotearoa and the Diocese of Polynesia.

Duties.

Management of Funds.

Actuary.

Reports and Accounts

- 3.2.2 To prepare annually for the Standing Committee of the General Synod / te Hīnota Whānui a Report of the Board's activities for the year *Report to Standing Committee 2004*
- 3.3 To recommend and where applicable give effect to or take reasonable steps to procure such changes to the trust deed statute or other documents establishing and governing the operation of any superannuation scheme, fund or trust of which the Board is Trustee or which is from time to time under the control of the Board as the Board considers expedient for the purposes of securing the benefits of the superannuation scheme, trust or fund or to facilitate its operation or to enable it to comply with applicable legislation or otherwise to the extent such trust, statute or other document establishing or governing the operation of the same is able to be amended or changed at law. *Power to effect changes.*
- 3.4 To comply with the requirements of the Superannuation Schemes Act 1989 or any other Act passed in substitution therefor to the extent the same is applicable to any registered superannuation scheme of which the Board is Trustee and / or administration or investment manager or which is operated by the Board. *Compliance with legislation.*
- 3.5 At the discretion of the Board to establish and / or administer funds or trusts or insurance and benefit funds with purposes other than those directly related to superannuation or retirement in the manner required at law for effectuating and carrying out such trusts or purposes, and to exercise the authorities, powers and discretions conferred at law or in the trust deeds statutes or documents establishing or governing the same. *Power to establish other trusts.*
- PART FOUR - Powers of the Board:**
4. In achieving its objects and complying with its duties the Board shall have the following powers: *Powers.*
- 4.1 At its discretion to enter into all such contracts, deeds and documents and do all such acts, matters and things as the Board may deem expedient for the purpose of exercising its functions under this canon or for complying with its obligations as Trustee of any superannuation scheme or other fund or trust or in respect of the administration of any superannuation scheme or other fund or trust of which it is Trustee or which is under its control from time to time or for otherwise effectuating and carrying out the trusts, authorities, powers and discretions conferred on it by this canon or at law or under the trust deed, statute or other documents establishing or governing the same or for carrying out the trusts authorities powers and discretions conferred on the Board by the New Zealand Anglican Church Pension Fund Act 1972 and by any other legislation. *Contracts.*
- 4.2 To exercise those powers conferred on trustees under and by virtue of the Anglican Church Trusts Act 1981 and any amendments thereto or any Act passed in substitution therefor. *Powers of trustees.*

- 4.3 In addition to and not in substitution for the powers conferred on the Board pursuant to clause 4.2 to exercise those powers conferred upon trustees under and by virtue of the Trustee Act 1956 and any amendments thereto or any Act passed in substitution therefor and any other powers from time to time or for the time being conferred upon trustees generally under and by virtue of any other Act or otherwise. *Other powers of trustees.*
- 4.4 To exercise all powers conferred upon it by law. *Legal powers*
- 4.5 To exercise all powers conferred on it by the General Synod / te Hīnota Whānui. *General Synod powers.*
- 4.6 In respect of any superannuation scheme or superannuation fund or any other trust or fund of which it is Trustee or which is operated by it or which is under its control to exercise the powers authorities and discretions conferred on it or which it is entitled to exercise by the trust deed or rules of such scheme trust or fund or by virtue of any other authorising document or agreement or arrangement affecting the same or by virtue of any legislation affecting the operation of such scheme. *Trust fund powers.*
- 4.7 To receive for amalgamation and to hold and administer any trust or trusts or funds or assets transferred, held, endowed, given or bequeathed, received, derived or acquired by the Board for any purpose authorised by this canon and in the absence of any specific instruction to act otherwise, to combine, allocate or use such funds at such time or times and in such manner as the Board may in its absolute discretion decide having regard to the provisions of this canon. *Power to hold and administer trusts.*
- 4.8 To exercise any authorities powers and discretions which may be or have been assigned to the Board by transference of any other trust or fund to the Clergy Pension Fund or any other Fund for which the Board is trustee whether such transfer is for amalgamation into any fund or for administration in connection with any such fund or funds. *Powers transferred to Board.*
- 4.9 Subject to any restrictions to which the Board may from time to time be subject:-
 To act as Investment Manager and / or to appoint and remove an Investment Committee and / or one or more *Investments.*
- a. Investment Managers to manage the moneys and investments held by the Board from time to time for all or any of the superannuation schemes or other funds or trusts in respect of which the Board is Trustee and in respect of which it has power to make such appointments. Any Investment Manager shall be appointed on terms agreed between the Board and the appointee. Any Investment Committee shall be appointed by resolution of the Board and the appointment may include at the Board's discretion the delegation of some or all of the Board's investment powers on such terms and conditions as the Board determines.

- b. To act as Administration Manager and / or to appoint and remove an Administration Manager or Managers for the administration of the superannuation schemes funds and trusts in respect of which it has the power to make such appointment. Any Administration Manager shall be appointed on terms agreed between the Board and the appointee. Such appointments may include at the Board's discretion the delegation of some or all of the Board's administration powers. *Administration.*
- c. To appoint and remove such other committees and to delegate to such committees such powers and functions of the Board as it shall determine from time to time. Such delegation may be revoked at any time by the Board without assigning any reason for the revocation. *Appointment of committees.*
- d. To appoint and remove custodian trustees on such terms as the Board shall decide. *Custodian trustees.*
- 4.10 To enter into arrangements and contracts with authorities controlling and administering any superannuation fund of Churches or other charitable organisations. *Other arrangements.*
- 4.11 Without prejudice to the right to indemnity by law given to trustees to indemnify each member of the Board and each officer or appointee to any committee of the Board in respect of all liabilities and expenses incurred by any such Board member or officer or appointee in the execution of the functions of the Board or in the exercise of any authorities powers or discretions vested in the Board, against all actions, proceedings, costs, expenses, claims or demands in respect of any matter or thing done or omitted in any way relating to any superannuation scheme fund or trust operated by the Board, except in the case of fraud or wilful negligence or wilful breach of trust. *Indemnity.*
- 4.12 To obtain and rely upon any advice received either directly or indirectly from any company, firm or person as shall in the opinion of the Board be qualified to advise the Board and which the Board considers appropriate for the purposes of properly administering the superannuation schemes, funds and trusts under its control or in respect of the exercise of its functions under this Canon. *Qualified advice.*
- 4.13 To employ such employees, nominees or agents as reasonably thought fit by the Board in the transaction of any business of the Board and to provide suitable premises for the work of the Board. *Employment of personnel.*
- 4.14 To draw up and publish and amend rules and regulations for the operation of the Clergy Pension Fund and from time to time add to, amend or repeal (if necessary for the purpose of publishing other rules and regulations) such rules in accordance with the rules and other documents governing the operation of the Clergy Pension Fund and in so doing to comply to the extent applicable from time to time with the Superannuation Schemes Act 1989 and any amendment thereto or other relevant legislation affecting the promulgation of such rules and regulations. *Rules and regulations.*

- 4.15 To decide from time to time those whom the Board will admit to membership of the Clergy Pension Fund and in so doing to comply to the extent applicable from time to time with the rules and regulations of the Clergy Pension Fund and with the Superannuation Schemes Act 1989 and any amendment thereto or other relevant legislation relating to the Clergy Pension Fund or the exercise of the Board's powers under this clause. *Admittance to membership.*
- 4.16 To fix from time to time the rate of member subscription to the Clergy Pension Fund and the rate of subsidy from parish diocese or other body responsible for payment of the subsidy on members' subscriptions, which subsidy shall not exceed 150% of the amount of the member's subscription in each case and in so doing to comply to the extent applicable from time to time with the rules and regulations of the Clergy Pension Fund and with the Superannuation Schemes Act 1989 and any amendment thereto or other relevant legislation relating to the Clergy Pension Fund or the exercise of the Board's powers under this clause. *Rate of subscription.*
- 4.17 To determine from time to time the rates of pensions and other benefits to be paid from the Clergy Pension Fund to the members thereof when and as they are entitled and in so doing to comply to the extent applicable from time to time with the Superannuation Schemes Act 1989 and any amendment thereto or other relevant legislation relating thereto. *Rates of pensions.*
- 4.18 To pay the costs and expenses incurred by the Board in the exercise of its functions under this canon. *Board expenses.*
- 4.19 In exercising the powers hereby contained the Board shall do so in a manner that is consistent with the charitable purposes for which the Board was established. *Exercising of powers.*

PART FIVE - Board Membership:

5. The Board shall consist of seven members, as follows: *Membership.*
- 5.1 One person, lay or ordained, appointed at each ordinary session of the General Synod / te Hīnota Whānui by the representatives of the Diocese of Polynesia in accordance with such procedure as they shall decide. *Diocese of Polynesia.*
- 5.2 One person, lay or ordained, appointed at each ordinary session of the General Synod / te Hīnota Whānui by the representatives of Te Pīhopatanga o Aotearoa in accordance with such procedure as they shall decide. *Te Pīhopatanga o Aotearoa.*
- 5.3 One person, lay or ordained, appointed at each ordinary session of the General Synod / te Hīnota Whānui by the representatives of the dioceses in New Zealand in accordance with such procedure as they shall decide. *New Zealand dioceses.*
- 5.4 One person elected by the ordained ministers of the General Synod / te Hīnota Whānui present at each ordinary session of the General Synod / te Hīnota Whānui in accordance with such procedure as shall be decided by the General Secretary, or the Secretary of the General Synod as the case may be. *Ordained ministers.*
- 5.5 Three persons, lay or ordained, appointed by the Standing Committee of General Synod / te Hīnota Whānui at its first meeting following each ordinary session of General Synod / te Hīnota Whānui. Such persons should where possible be knowledgeable about pensions and superannuation or have other specialist experience as may be determined from time to time. The Board may recommend suitable persons to the Standing Committee for appointment. *Standing Committee.*
- 5.6 Subject to clauses 5.8, 5.9 and 5.10 board members shall remain in office until replaced or reappointed by their appointing body at a subsequent ordinary session of the General Synod / te Hīnota Whānui and the ensuing meeting of the Standing Committee of the General Synod / te Hīnota Whānui. If any appointing body fails to make an appointment the member/s previously appointed shall hold office until their successors are appointed. *Term of office.*
- 5.7 In the event of the General Synod / te Hīnota Whānui appointing any other body, committee or trustee to act as trustee for any or all of the schemes, funds or trusts administered by the Board in accordance with this canon, the Board shall continue to administer those schemes, funds or trusts until the other body, committee or trustee is formally appointed. *Expiry of powers.*

- 5.8 In the event of there being good and sufficient cause to do so, the General Synod / te Hīnota Whānui may by statute remove the Board in its entirety. The statute validating this action shall state whether the new Board is to be appointed in accordance with this canon or by a process set out in the statute, but in either case the statute shall provide for either the previous Board to continue in office, or for an interim Board to continue the functions of the Board until replacement members have been appointed to the Board. If the statute for any reason fails to appoint replacement members to the Board the board members removed by the statute shall continue in office pending the appointment of the new board members pursuant to this canon or the statute. *Removal of Board.*
- 5.9.1 The office of a member of the Board shall become vacant if the member shall resign from office by notice in writing to the Board or shall have been absent from more than three consecutive meetings without the authority of the Board, or shall die. *Vacancy. 2006*
- 5.9.2 All the provisions of Title F Canon VIII, concerning the qualifications of members of certain Committees and Trust Boards, apply to members of the Board. *2006*
- 5.10 If the office of a member of the Board become vacant by resignation or otherwise prior to the expiration of the member's term pursuant to clause 5.6 the casual vacancy shall be filled by a postal ballot of the body which appointed the member as applicable, and the replacement member so appointed shall hold office from the date of the member's appointment until the expiration of the term for which the member whose office has become vacant was appointed or until such time as the member is reappointed or succeeded in accordance with this Canon. *Filling of vacancy.*
- 5.11 (a) The members of the Board and executive committee holding office immediately before the date on which this canon comes into effect shall continue to hold office until 1 July 1992.
- (b) The members of Investment Committee holding office immediately before the effective date of this canon shall continue to hold office until removed or replaced by the Board.
- 5.12 The persons to be appointed or elected in accordance with clauses 5.1 - 5.4 (inclusive) immediately after the effective date of this canon shall be so appointed or elected at the meeting of General Synod in 1992, (or in the case of appointments in accordance with clause 5.5, as soon as possible thereafter), but the effective date of their appointment shall be 1 July 1992. *Date of appointments.*
- 5.13 If a member of the Board is unable to be present for a particular meeting: *2006*
- 5.13.1 the member may appoint any person as an alternate to attend, speak and vote at that meeting.
- 5.13.2 in the case of members appointed under Clauses 5.1, 5.2 or 5.3, the appointment must be made in consultation with the Senior Bishop / Te Pīhopa Aporei of the Tikanga by which the member is appointed.

5.13.3 the member and where required the Senior Bishop / Te Pīhopa Aporei must bear in mind (along with other considerations) the need to provide appropriate expertise.

5.13.4 the person appointed as alternate must be qualified in terms of Title F Canon VIII, Clauses 2 and 3, and must have given timely notification of qualification under Clause 4.

PART SIX - Board Administration

- 6.1 The Board shall:
- (a) Elect its chairperson (and other officers) from among its members at its first meeting after each ordinary session of the General Synod / te Hīnota Whānui. *Election of officers.*
 - (b) Have a quorum of four members. *Quorum.*
 - (c) Meet at least three times in each calendar year provided that the chairperson may call a meeting at any time and the chairperson shall convene a meeting if required to do so by requisition in writing signed by no fewer than four members of the Board. *Meetings.*
 - (d) Prepare annual audited accounts for each of the superannuation schemes and funds for which it has the administrative responsibility, and prepare such annual reports as may be required. *Accounts to be audited.*
 - (e) Keep minutes of its meetings and ensure that any delegated subcommittee keeps minutes and other records of its activities for inspection by the Board at any time. *Minutes.*
 - (f) Appoint a secretary, and authorise the appointment of other staff as required, and as it determines from time to time. *Appointment of staff.*
 - (g) Manage property real or equitable, operate bank accounts and affix the Common Seal as required for the conduct of its affairs. *Management.*
- 6.2 Any action taken by any duly authorised officer of the Board to give effect to any resolution of the Board or any duly appointed and authorised committee of the Board (e.g. the Investment Committee) shall be as effective as an act of the Board. *Duly authorised acts.*
- 6.3 A resolution assented to in writing by a majority (as the Board may designate from time to time) of Board members shall have the same force and effect as a resolution passed at a duly constituted meeting of the Board. *Resolutions assented to in writing.*
- 6.4 The Board shall ensure the safe custody of the seal which shall be used only by authority of the Board or of a committee authorised by the Board in that behalf, and every instrument to which the seal is affixed shall be signed by two persons authorised by the Board. *Custody of seal.*

- 6.5 No action taken or purported to be taken by the Board shall be invalid by reason of any defect in the election or subsequent appointment of any person as a member of the Board. *Validity of actions.*
- 6.6 In the event of an equality of votes the chairperson of the Board shall have a second or casting vote. *Casting vote.*
- PART SEVEN - The Trustee:**
7. The Board has authority to: *Authority of Board.*
- 7.1 Hold and administer the Widows' and Orphans' Endowment previously held and administered by the St. John's College Trust Board. *Widows' and Orphans' Fund.*
- 7.2 Hold and administer the Welfare Fund established by the Board. *Welfare Fund.*
- 7.3 Act as trustee in respect of any insurance plan, retirement or superannuation scheme or other financial services either as a sole trustee or co-trustee. *Other Trusts.*
- 7.4 Act as trustee for any fund established to assist clergy and their dependants in the purchase of houses. *Housing trust.*
- PART EIGHT - General:**
- 8.1 The Board shall exercise such other powers as may from time to time be approved by the General Synod / te Hīnota Whānui or the Standing Committee of the General Synod / te Hīnota Whānui. *Other powers from General Synod.*

CANON XV
OF A PROVINCIAL ASSOCIATION OF
SOCIAL SERVICES

1984

Repealed 1992.

CANON XVI
OF THE PROVINCIAL COMMISSION
FOR EVANGELISM

1990

Repealed 1992.

CANON XVII
OF THE COMMISSION ON DOCTRINE

1992

Repealed 1992.

Repealed 2000

CANON XVII

2000

**OF THE COMMISSION ON DOCTRINE AND
THEOLOGICAL QUESTIONS**

1. A Commission on Doctrine and Theological Questions shall be convened by the General Secretary on receiving a request, from the General Synod / te Hīnota Whānui or from the Standing Committee of General Synod / te Hīnota Whānui or from the Primate / te Pīhopa Mātāmua and Co-Presiding Bishops / nga Pīhopa Aporei, that a Commission meet to consider a particular doctrinal or theological question or questions. *Convened*
- 2.1 Upon receiving a request for the convening of a Commission under the provisions of Clause 1 of this Canon the General Secretary shall request Te Runanga Whāiti o te Pīhopatanga o Aotearoa, the Inter-Diocesan Conference Co-ordinating Group and the Standing Committee of the Diocese of Polynesia each to appoint three members to constitute such a Commission. *Appoint*
- 2.2 If the nine members appointed under the provisions of Clause 2.1 of this Canon do not include a bishop, the General Secretary shall request the bishops of this Church to appoint a bishop to be a member of the Commission with power to appoint an alternate if that bishop is unable to take part in a meeting of the Commission. *Bishop to be member 2002*
3. Such a Commission shall not meet until all its members have been appointed. *Members appointed*
- 4.1 Such a Commission may meet in person or by using electronic or other means of communication. *Communicate*
- 4.2 If a member of the Commission is unable to be present for a particular meeting *2006*
- 4.2.1 the member may appoint any person as an alternate to attend, speak and vote at that meeting.
- 4.2.2 the appointment must be made in consultation with the Senior Bishop / Te Pīhopa Aporei of the Tikanga by which the member is appointed.
- 4.2.3 the member and the Senior Bishop / Te Pīhopa Aporei must bear in mind (along with other considerations) the need to provide appropriate expertise.
5. The quorum for such a Commission shall be half of the members and shall include at least one member appointed by each of the appointing bodies listed in Clause 2.1 of this Canon who may be an alternate appointed under Clause 4.2. The Commission shall appoint its own officers. *Quorum 2006*
6. Any such Commission shall report to the Standing Committee and to the General Synod / te Hīnota Whānui on any question or questions which it has been asked to consider. *Reporting*

7. The necessary expenses of a Commission shall be met by the Standing Committee from the funds of the General Synod / te Hīnota Whānui at its disposal, but a Commission may not incur any expense without the prior approval of the General Secretary. *Expenses*
8. If a Commission has been appointed to consider a question or questions and the General Synod / te Hīnota Whānui or the Standing Committee of General Synod or the Primate / te Pīhopa Mātāmua and Co-Presiding Bishops / nga Pīhopa Aporei wish the Commission to consider another question or questions each of the appointing bodies shall have the opportunity of reviewing the membership of the Commission appointed by that body before such other question or questions are considered. *Questions*
9. Such a Commission shall cease to exist when it has concluded its deliberations and submitted its report to the General Secretary for presentation to the Standing Committee and the General Synod / te Hīnota Whānui. *Cease to exist*

2002

CANON XVIII
OF THE COUNCIL FOR ECUMENISM

1. There shall be constituted a Council to be known as ‘The Council for Ecumenism of the Anglican Church in Aotearoa, New Zealand and Polynesia’, (hereinafter referred to as “the Council”)
2. The tasks of the Council shall include: *Tasks*
 - a. Working for the wider visible unity of Christ’s Church
 - b. Encouraging inter-faith dialogue
 - c. Endorsing Tikanga appointments to ecumenical organisations and conferences
 - d. Being responsible for relationships with international ecumenical bodies
 - e. Being responsible for relationships with ecumenical initiatives within Aotearoa New Zealand and Polynesia where all three Tikanga are involved.
 - f. Encouraging and supporting each Tikanga in its ecumenical work.
 - g. Communicating with the Anglican Communion Office on ecumenical matters.
 - h. Advising the General Synod / te Hīnota Whānui on all aspects of the ecumenical sections of the Finance Statute.
3. The Council shall report to each ordinary session of the General Synod / te Hīnota Whānui. *Reporting*
4. The costs incurred by the Council in carrying out the above tasks shall be a charge on the funds of the General Synod / te Hīnota Whānui allocated for those tasks *Costs*
5. The Council shall consist of the following persons appointed at each ordinary session of the General Synod / te Hīnota Whānui:- *Membership*
 - i. two persons nominated by Te Runanga Whāiti Te Pīhopatanga o Aotearoa.
 - ii. two persons nominated by the Inter-Diocesan Conference Coordinating Group.
 - iii. two persons nominated by the Standing Committee of the Diocese of Polynesia.

The General Secretary of this Church shall be the Convenor and Secretary of the Council.
6. The Council will appoint a Chairperson. *Chairperson*

7. If a member of the Council is unable to be present for a particular meeting *Alternates
2006*
- 7.1 the member may appoint any person as an alternate to attend, speak and vote at that meeting.
- 7.2 in the case of members appointed under Clauses 5 i, ii or iii, the appointment must be made in consultation with the Senior Bishop / Te Pīhopa Aporei of the Tikanga by which the member is nominated.
- 7.3 the member and the Senior Bishop / Te Pīhopa Aporei must bear in mind (along with other considerations) the need to provide appropriate expertise.
8. A member of the Council may resign by notice in writing to the Senior Bishop / te Pīhopa Aporei of that Tikanga with a copy delivered to the General Secretary. *Resignation*
9. The Council shall meet at least once in each year. *Meetings*
10. The attendance of at least four members, provided that each Tikanga is represented, shall constitute a quorum of the Council. *Quorum*

CANON XIX
OF THE COMMISSION ON COMMUNICATIONS

1992

1. There is hereby constituted The Commission on Communications (hereinafter called “the Commission”). *Commission established.*
2. The Commission shall consist of: *Membership.*
- (a) Up to three members appointed by Te Runanganui o Te Pīhopatanga o Aotearoa.
- (b) Up to three members appointed by the Inter-Diocesan Conference of the New Zealand dioceses;
- PROVIDED THAT if the Inter-Diocesan Conference of the New Zealand dioceses shall not have made appointments under this clause prior to the constitution of any ordinary session of the General Synod / te Hīnota Whānui the representatives of the New Zealand dioceses present at that session of the General Synod / te Hīnota Whānui shall make those appointments at that session.
- (c) One member appointed by the Synod of the Diocese of Polynesia.
- (d) Two members appointed by the Standing Committee of General Synod.
3. The members appointed under the terms of Clause 2 hereof shall be appointed by the respective appointing bodies in the year in which each ordinary session of the General Synod / te Hīnota Whānui is held. Subject to the provisions of clause 7 hereof members shall hold office until the appointment of their successors. *Appointment and tenure.*
4. The Commission shall have the power to elect one of its members to chair its meetings (which member shall have a casting vote as well as a deliberative vote) and such other officers as it may deem necessary. *Chairing.*
- 5.1 The Commission shall meet at least once a year PROVIDED THAT the Chairperson may call a meeting at any time and shall do so on the requisition of any four members of the Commission. *Meetings.*
- 5.2 If a member of the Commission is unable to be present for a particular meeting *Alternates 2006*
- 5.2.1 the member may appoint any person as an alternate to attend, speak and vote at that meeting.
- 5.2.2 except in the case of member appointed under Clause 2 (d) the appointment must be made in consultation with the Senior Bishop / Te Pīhopa Aporei of the Tikanga by which the member is appointed.
- 5.2.3 the member and where required the Senior Bishop /

Te Pīhopa Aporei must bear in mind (along with other considerations) the need to maintain a balance of representation from Tikanga.

6. The attendance of at least four members shall be necessary to constitute a quorum of the Commission. *Quorum.*
7. A member of the Commission may resign by notice in writing delivered to the Chairperson of the Commission. *Resignation.*
8. When the seat of a member of the Commission shall have become vacant by resignation or otherwise the body which appointed such member shall appoint a person to fill that place for the remainder of the term for which such member was appointed. *Filling of vacancy.*
9. The duties of the Commission shall be to: *Duties.*
 - (a) Facilitate the dissemination of news and information on the mission and ministry of the Church, as widely as possible and through all forms of media, to and through each of the Tikanga and; *Information.*
 - (b) Promote the training of people to serve in this field of communication. *Training.*
10. The Commission shall report annually to the Standing Committee of the General Synod / te Hīnota Whānui, and may propose to the Standing Committee projects and policies in respect of the communication needs of the common life of the Church. *Report 2004.*

CANON XX**OF COMMON LIFE AND PARTNERSHIP**

1. It is acknowledged and declared that the common life of this Church as it affirms its mission, proclaims the Gospel of Jesus Christ and provides ministry amongst the people it seeks to serve and bring into the fullness of Christ is a life based on a partnership and covenant relationship between the constituent parts of the Church, as expressed in the Constitution / te Pouhere, and regulations of general application. 1992
Partnership with covenant relationship

2. In structuring and organising themselves according to their respective tikanga, Te Pīhopatanga o Aotearoa, the several dioceses in New Zealand, and the Diocese of Polynesia, shall promote and work for harmonious relations with the people of each other Tikanga within this Church. *Tikanga relationships*

3. The standing committee of each diocese in New Zealand (by whatever name it is called), Te Runanga Whāiti o Te Pīhopatanga o Aotearoa and each hui amorangi whāiti, and the Standing Committee of the Diocese of Polynesia are each charged with the direct responsibility of ensuring that that diocese, or Te Pīhopatanga or hui amorangi, is functioning on the basis of the covenants expressed in the Constitution / te Pouhere, and in partnership with the other partners. *Partnership responsibilities*

4. Each partner and its constituent parts shall seek to ensure adequate provision and support is available to the other partners to assist in the effective proclamation and communication of the Gospel of Jesus Christ and the provision of ministry amongst the people whom each seeks to serve, recognising that in partnership there is common responsibility and mutual interdependence. *Mutual support*

5. At least once each alternate calendar year, commencing in 1993, and at other times and from time to time as considered necessary, there shall be meetings between the standing committees of the dioceses in New Zealand and the amorangi whāiti of the hui amorangi to consider matters affecting the provision of ministry, the proclamation of the Gospel, the sharing of resources and facilities and such other matters as are of common or mutual responsibility or concern, with a view to ensuring the effectiveness of their respective witness and work in their areas of responsibility. *Meetings of partners*

6. Te Runanga Whāiti o te Pīhopatanga o Aotearoa, the Standing Committee of the Diocese of Polynesia and a representative Group of the Inter-diocesan Conference are each encouraged to meet severally with each other from time to time on behalf of their respective Tikanga to further the partnership and common life objectives in relationships, responsibility and mutual support and otherwise to facilitate these and other objectives as expressed in this Canon and the Constitution of this church. 1996

CANON XXI**OF QUALIFICATIONS FOR LAY PERSONS TO HOLD OFFICE**

1. Save as hereinafter set out every lay person who is to hold any office in and take part in the decision making proceedings of any organisation or body recognising or under the authority of the General Synod / te Hīnota Whānui: *1992*
Minimum requirements.
- 1.1 shall have been validly baptised; *Baptism.*
- 1.2 shall be enrolled or registered or otherwise recognised according to the laws or customs of the Tikanga with which such person identifies as a member of a local ministry or mission unit, recognised within that Tikanga; *Tikanga recognition.*
- 1.3 shall have signed the declaration of adherence and submission set out in the Constitution / te Pouhere; *Declaration.*
- PROVIDED that for trust boards or trusteeships, and for tribunals charged with deciding matters of doctrine, discipline or order such persons shall be of the age of 20 years and upwards. *Exceptions.*
2. Notwithstanding the provisions of Clause 1 a Youth Synod or hui or similar body may be established according to the procedures and customs of each Tikanga. *Youth provisions 2004*
3. Notwithstanding the provisions of Clause 1 hereof a lay person who is a member of another Christian Church recognised by resolution of the General Synod / te Hīnota Whānui duly chosen to represent a cooperating parish or cooperative venture in the house of laity of any diocesan synod of any diocese in New Zealand shall be entitled to a voice and vote in any such synod provided they shall first make and sign the declaration set out in the schedule to this Canon. *Member of another Church 2004*
- PROVIDED that any such person shall have no voice or vote when the synod shall be acting under the following provisions of the Constitution: *Exceptions.*
- (a) Part B Clause 6(b) - alteration to formularies.
- (b) Part E Clauses 10 and 11 (nominating a bishop)
- (c) Part G Clause 4 (amending the constitution).
- (d) Any proposal or matter pursuant to the Church of England Empowering Act, 1928.

4. Notwithstanding the provisions of clause 1 hereof a lay person may be appointed to an office and may take part in the decision making proceedings of any organisation or body recognising or under the authority of the General Synod / te Hīnota Whānui when that organisation or body is: *Participation in other bodies.*
- 4.1 Engaged concerned or interested in the trusteeship or management of any health, education, welfare, social service or recreation institution or agency; any cemetery or crematorium;
- 4.2 Engaged concerned or interested in a cooperative or cooperating venture with another Christian Church recognised by resolution of the General Synod / te Hīnota Whānui.

PROVIDED any such lay person shall first make and sign the declaration set out in the schedule to this canon.

SCHEDULE

The Anglican Church in Aotearoa, New Zealand and Polynesia**DECLARATION OF ACKNOWLEDGMENT OF THE
AUTHORITY OF THE GENERAL SYNOD /
TE HĪNOTA WHĀNUI**

I, (full name, address, occupation)

being about to be (appointed) to the office of

DO ACKNOWLEDGE AND DECLARE

1. That I accept the authority of the General Synod / te Hīnota Whānui of the Anglican Church in Aotearoa, New Zealand and Polynesia in relation to the office of (here describe the office).
2. That I will obey all the applicable laws and regulations and the provisions of the Constitution of the said Church in so far as they relate to the above described office.
3. That I will well and faithfully carry out the duties and responsibilities relating to the above described office, and if called upon by the General Synod / te Hīnota Whānui of the said Church, or by any person or body lawfully acting under its authority, I will immediately resign the office and any benefits that relate to it.

Signed by the abovenamed declarant

this day of

in the presence of :

.....
Signature of Witness

Occupation:

Address:

CANON XXII

1992

OF THE INTER-DIOCESAN CONFERENCE

1. Between the end of any ordinary session of the General Synod / te Hīnota Whānui and the commencement of the next ordinary session of the General Synod / te Hīnota Whānui there shall be held a conference or conferences of representatives of the several dioceses in New Zealand (chosen from each order in each diocese) to consider matters affecting them severally and together, to consider matters affecting the proclamation of the Gospel, evangelism, the promotion of the mission of the Church and the provision of ministry amongst the various peoples and Tikanga the Church seeks to serve and bring into the fullness of Christ, both as part of the common life of the Church and as partners working on a basis of covenant in partnership. *Conference established.*

2. The conference shall have power to constitute itself as a Synodical Conference in terms of Part E clause 4 of the Constitution / te Pouhere. *Synodical Conference.*

- 2.1 A Synodical Conference when constituted by resolution of the Inter Diocesan Conference for the purpose of making binding regulations for the several Dioceses of New Zealand shall have power to make such regulations. *2004*

3. The several dioceses in New Zealand shall choose their respective representatives in each order to attend such conference as they shall each determine. *Selection of representatives*

CANON XXIII

2004

OF COMMON LIFE CONFERENCES

- 1 From time to time General Synod / te Hīnota Whānui may by resolution authorise a conference or hui of representatives of Te Pīhopatanga o Aotearoa, of the several Dioceses in New Zealand, and of the Diocese of Polynesia to consider the matters or issues specified in the resolution, both as part of the common life of the Church and as partners working on a basis of covenant in partnership. The resolution may also specify the mode of conferencing or other instructions on the conferencing process. Any authorised conference or hui must confine itself to the authorised subject and processes. *Conference established*
- 2 The General Synod / te Hīnota Whānui shall appoint some person or persons to act as convenor or joint convenors of the authorised conference or hui. The Standing Committee may, if the General Synod / te Hīnota Whānui shall have failed to make any such appointments act on its behalf, and may also fill any vacancy from time to time as may be necessary. *Appointment of convenor(s)*
- 3 Te Pīhopatanga o Aotearoa, and the several dioceses in New Zealand and the Diocese of Polynesia shall choose their respective representatives to participate in such conference, as they shall each determine. *Selection of representatives*
- 4 The General Synod / te Hīnota Whānui may provide such sum as it sees fit out of funds at its disposal for application in and towards the costs of and incidental to any such conference and hui. *Funding*
- 5 The convenor(s) of any such conference or hui shall report to the next ordinary session of the General Synod following such conference or hui upon the conference and any matters arising from it and otherwise as they consider desirable or necessary to Te Pīhopatanga o Aotearoa, the several dioceses in New Zealand, and the Diocese of Polynesia. *Reports*

CANON XXIII

OF THE MISSION AND EVANGELISM CONFERENCE

1992

Repealed 2004

CANON XXIV

OF THE NURTURE AND EDUCATION
CONFERENCE

1992

Repealed 2004

CANON XXV

OF THE SOCIAL SERVICE CONFERENCE

1992

Repealed 2004

CANON XXVI

OF THE SOCIAL JUSTICE AND TRANSFORMATION
CONFERENCE

1992

Repealed 2004

CANON XXVII

OF THE CARE FOR GOD'S CREATION CONFERENCE

1992

Repealed 2004

CANON XXVIII

OF THE MINISTRY EDUCATION CONFERENCE

Repealed 1998

CANON XXIX

1996

OF THE YOUTH EXCHANGE CONFERENCE

1. Between the end of any ordinary session of the General Synod / te Hīnota Whānui and the commencement of the next ordinary session of the General Synod / te Hīnota Whānui there shall be held a conference or hui of representatives of Te Pīhopatanga o Aotearoa, of the several dioceses in New Zealand, and of the Diocese of Polynesia to consider matters affecting the implementation of the mission of this Church by young people, both as part of the common life of the Church and as partners working on a basis of covenant in partnership. *Conference established*
2. The General Synod / te Hīnota Whānui at each ordinary session shall appoint some person or persons to act as convenor or joint convenors of the next conference or hui. The Standing Committee may, if the General Synod / te Hīnota Whānui shall have failed to make any such appointments act on its behalf, and may also fill any vacancy from time to time as may be necessary. *Appointment of convenor(s)*
3. Te Pīhopatanga o Aotearoa, and the several dioceses in New Zealand and the Diocese of Polynesia shall choose their respective representatives to attend such conference as they shall each determine. *Selection of representatives*
4. The General Synod / te Hīnota Whānui may provide such sum as it sees fit out of funds at its disposal for application in and towards the costs of and incidental to any such conference and hui. *Funding*
5. The convenor(s) of any such conference or hui shall report to the next ordinary session of the General Synod / te Hīnota Whānui following such conference or hui upon the conference and any matters arising from it and otherwise as they consider desirable or necessary to Te Pīhopatanga o Aotearoa, the several dioceses in New Zealand, and the Diocese of Polynesia. *Reports*

CANON XXX

1996

OF THE COMMON LIFE LITURGICAL COMMISSION

1. There is hereby constituted the Common Life Liturgical Commission (hereinafter called "the Commission").
2. The Commission shall comprise:
 - 2.1 Two members appointed by Te Runanga Whāiti o Te Pīhopatanga o Aotearoa;
 - 2.2 Two members appointed by the Inter Diocesan Conference Co-ordinating Group;
 - 2.3 Two members appointed by the Standing Committee of the Diocese of Polynesia;
 - 2.4 The General Secretary of this church (ex officio).
 - 2.5 The Commission may co-opt additional persons providing that the costs of those persons shall not impact adversely on the Commission's budget.
- 3.1 At the first meeting of the Commission after each ordinary session of the General Synod / te Hīnota Whānui the Commission shall choose one of their number as convenor.
- 3.2 If a member of the Commission is unable to be present for a particular meeting
 - 3.2.1 the member may appoint any person as an alternate to attend, speak and vote at that meeting.
 - 3.2.2 except in the case of the member appointed under Clause 2.4, the appointment must be made in consultation with the Senior Bishop / Te Pīhopa Aporei of the Tikanga by which the member is appointed.
 - 3.2.3 the member and where required the Senior Bishop / Te Pīhopa Aporei must bear in mind (along with other considerations) the need to maintain a balance of representation from Tikanga.
- 3.3 The members appointed under the terms of clauses 2.1 to 2.3 hereof shall be appointed by the respective bodies in the year in which each ordinary session of the General Synod / te Hīnota Whānui is held. Subject to the provisions of clause 3.4 hereof members shall hold office until the appointment of their successors.
- 3.4 A member of the Commission may resign by notice in writing delivered to the General Secretary.
- 3.5 When the seat of a member of the Commission shall become vacant by resignation or otherwise the body which appointed such member shall appoint a person to fill that place for the remainder of the term for which such member was appointed.

2008

- 3.6 The Commission shall meet at least once in every year. The Commission may meet by teleconference or similar means as they shall decide.
 - 3.7 The attendance of at least one member from each Tikanga or their alternate shall be necessary to constitute a quorum of the Commission.
- 4 The functions of the Commission shall be:
- 4.1 To make recommendations on matters relating to the Formularies;
 - 4.2 To encourage the preparation of new liturgical resources for the Church;
 - 4.3 To co-ordinate liturgical matters between Tikanga;
 - 4.4 To liaise with the International Anglican Liturgical Consultation and other international and ecumenical liturgical bodies;
 - 4.5 To appoint such Anglican representatives as may be required for Anglican and ecumenical liturgical organisations and conferences;
 - 4.6 To advise the General Secretary on the printing of A New Zealand Prayer Book - He Karakia Mihinare o Aotearoa (1989) and any future prayer book.
 - 4.7 To advise the General Secretary on the printing of the Formularies and other liturgical resources;
 - 4.8 To advise the General Secretary on matters relating to the printing of the Lectionary;
 - 4.9 To advise the General Secretary on matters relating to Copyright of A New Zealand Prayer Book - He Karakia Mihinare o Aotearoa (1989) and any other material published by the General Synod / te Hīnota Whānui;
 - 4.10 To carry out such other tasks as the General Synod / te Hīnota Whānui may from time to time direct.
5. The Commission shall report annually to the Standing Committee. 2004
6. Payment of the reasonable expenses of the Commission shall be a charge upon the funds allocated to it by the General Synod / te Hīnota Whānui.

CANON XXXI

2000

OF THE COMMISSION ON TREATY AND PARTNERSHIP ISSUES

- | | | |
|-----|---|----------------------------|
| 1. | There is hereby constituted a Commission on Treaty and Partnership Issues, (hereinafter called “the Commission”) | <i>The Commission</i> |
| 2. | The Commission shall consist of six members of the General Synod / te Hīnota Whānui, appointed by the General Synod / te Hīnota Whānui at each ordinary session, two being nominated by the representatives of Te Pīhopatanga o Aotearoa, two by the representatives of the New Zealand Dioceses and two by the representatives of the Diocese of Polynesia, in the General Synod / te Hīnota Whānui, the Convenor to be nominated by the Primate / te Pīhopa Mātāmua | <i>Members</i> |
| 3.1 | The Commission shall meet when asked by the Standing Committee to consider a matter or matters related to the Treaty of Waitangi and three Tikanga partnership. | <i>Meeting</i> |
| 3.2 | If a member of the Commission is unable to be present for a particular meeting | <i>Alternates
2006</i> |
| | 3.2.1 the member may appoint any person as an alternate to attend, speak and vote at that meeting. | |
| | 3.2.2 the appointment must be made in consultation with the Senior Bishop / Te Pīhopa Aporei of the Tikanga by which the member is nominated. | |
| | 3.2.3 the member and where required the Senior Bishop / Te Pīhopa Aporei must bear in mind (along with other considerations) the need to maintain a balance of representation from Tikanga. | |
| 4. | If they consider a matter or matters to require urgent attention the Primate / te Pīhopa Mātāmua and Co-Presiding Bishops / nga Pīhopa Aporei acting together may refer that matter or matters to the Commission for consideration. | <i>Urgent attention</i> |
| 5. | The Commission shall report to the Standing Committee on each matter referred to it for consideration. | <i>Reporting
2004</i> |
| 6. | Financial provision for the Commission shall be made by the General Synod / te Hīnota Whānui, and the Commission shall not incur any expenses in excess of that provision unless authorised by the Standing Committee to do so. | <i>Financial provision</i> |

CANON XXXII

2004

OF THE ANGLICAN INSURANCE BOARD

PART ONE - General

1.1 There is hereby constituted a Board to be called The Anglican Insurance Board (hereinafter referred to as "The Board"), which operates in accordance with the provisions of this Canon.

1.2 The Board is empowered to seek incorporation in accordance with the provisions of the Charitable Trusts Act 1957. The registered rules of the incorporated charitable trust must correspond as closely as may be with the provisions of this Canon (consistently with the legislative requirements for incorporation and recognition as a charitable trust for revenue purposes)

1.3 In this Canon:

"Associated person" has, for the purposes of Part 7 of this Canon and the Schedule, the meaning given it by Clause 7.5

"The Church" means Te Hāhi Mihinare ki Aotearoa ki Niu Tirenī, ki Ngā Moutere o te Moana Nui a Kiwa / The Anglican Church in Aotearoa, New Zealand and Polynesia

"Constituent bodies of the Church" include Te Pihopātanga o Aotearoa, the Dioceses in New Zealand, and the Diocese of Polynesia, and also their respective Ministry and Mission Units, together with all trusts and other bodies of or associated with the Church including for example bodies formed to run schools, provide rest homes and other social services, and bodies formed to manage or control investments for the Church and its constituent bodies, and all other trusts whose trustees are under the authority of the General Synod / te Hīnota Whānui.

"Insurable Risk" means the risk of any loss, damage or liability against which it is customary to insure, including the risk of damage to property, personal injuries, liability for acts or omissions, losses associated with travel, and losses associated with the maintenance or investment of funds. It includes the risk of events, losses or liabilities occurring or arising outside of New Zealand.

"Insurance services" means locating and advising upon available forms of insurance, and procuring or negotiating for insurance contracts with companies and organizations that are authorised by New Zealand law to provide insurance.

"Pooling of risk" occurs where two or more constituent bodies of the Church agree that they will collectively bear an insurable risk of a particular class or description, in such proportions and within such limits as are settled in their agreement

"Risk Management" includes analysing all forms of risk (whether insurable or not), advising on precautions to be taken to avoid risk, and what provisions should be made to deal with the occurrence of events which may cause damage, loss or civil or criminal liability.

PART TWO - Objects of the Board

2. The objects of the Board are
 - 2.1 To manage risks relating to the Church and its constituent bodies, and to determine from time to time the areas of risk in which it is appropriate for the Board to offer insurance services and to facilitate arrangements for the pooling of risk, having particular regard to the general duties imposed on Trustees by Clause 14 of Title F, Canon III.
 - 2.2 To provide insurance services to the constituent bodies of the Church in terms of Clause 14A of Title F Canon III, and to such other bodies or persons as the Trustees may think beneficial to the Church including marae, having regard to their connection with the Church or its aforesaid constituent bodies;
 - 2.3 To provide such advisory, ancillary and other services normally associated with insurance services, as the Board determines
 - 2.4 To enter into contracts with and amongst constituent bodies of the Church concerning their insurance and arrangements for pooling of risk, provided that no contractual obligations shall be binding on the Board or its members, except in so far as the Board has assets under its control available to meet them.
 - 2.5 Without limiting any of the foregoing provisions, to institute and facilitate co-operative insurance schemes for the Church and its constituent bodies, that is to say, schemes that involve combined purchasing of insurance arrangements and which manage insurable risks of a particular class or description, offering one or more of the following elements as parts of an integrated scheme:
 - 2.5.1 Self insurance by a constituent body, either wholly or up to a certain limit (hereinafter called the "excess")
 - 2.5.2 Pooling of risks amongst a number of constituent bodies, either in the same locality or in the same Tikanga, either wholly or up to a certain limit (hereinafter called "the local pool limit")

- 2.5.3 Pooling of risks amongst all constituent bodies insured in the scheme, either wholly or up to a certain limit (hereinafter called "the Board pooled limit")
- 2.5.4 External insurance in accordance with arrangements made by or through the Board, either wholly or up to a certain limit (hereinafter called "the maximum insured limit").
- 2.6 The Board may require, as a condition of providing insurance services, that those insured must give a period of notice of their intention to move to another insurer. The Board cannot require the insured constituent body to give the Board a period of advance notice which will be longer than one year from the next anniversary of the insurance policy. Failure by any insured constituent body to give such notice may result in loss of discount or increased charges during the current period of insurance.
- 2.7 In attaining its purposes the Board must take into account the views and expectations of the Church, as expressed by the General Synod / te Hīnota Whānui and its Standing Committees.
- 2.8 Nothing in this Clause requires the Board to make insurance arrangements in respect of property situated, or legal liabilities arising, outside of Aotearoa / New Zealand.

PART THREE - Powers of the Board

- 3. In achieving its objects the Board has the following powers, in addition to the powers conferred on trustees by the Anglican Church Trusts Act 1981, section 9, or the Trustee Act 1956 or the general law of New Zealand:
 - 3.1 to use the funds of the Board as the Board thinks necessary or proper in payment of the costs and expenses of the Board, including the employment of such professional advisers and staff as appears necessary or expedient; and
 - 3.2 to purchase, take on lease or in exchange or hire or otherwise acquire any land or personal property or any rights or privileges which the Board thinks necessary or expedient for the purposes of attaining the objects of the trust, and to sell, exchange, bail, or lease, with or without option of purchase, or in any manner dispose of any such property, rights, or privileges as aforesaid; and
 - 3.3 to carry on the business of providing risk management and insurance services, and for that purpose to employ agents, officers and staff, and if desired to establish one or more limited liability companies under the Companies Act 1993, including such provisions in their constitutions as the Board determines; and

- 3.4 to invest surplus funds in any way permitted by law for the investment of trust funds and upon such terms as the Board thinks fit, provided that the Board and any company it forms will comply with any general rules or principles that may in future be enacted, resolved or agreed upon by the Church, concerning the ethical investment of Church property; and
- 3.5 to borrow or raise money from time to time, with or without security, and upon such terms as to priority or otherwise as the Board thinks fit, provided that the Board shall have no power to pledge the credit of the Church or any of its constituent bodies as aforesaid, or to make available to creditors any assets other than those under the control of the Board; and
- 3.6 to provide incentive schemes to those constituents of the Church and other persons who participate in insurances provided by the Board, on such terms as the Board determines; and
- 3.7 to do all things as may from time to time be necessary or desirable to enable the Board to give effect to and attain the purposes of this Canon.

PART FOUR - Board Pool Funds

4. The Board has the further powers, as regards funds it sets aside to meet pooled losses.
 - 4.1 To establish and maintain one or more trust funds (hereinafter called "Board Pool Funds"), in respect of particular classes of co-operative insurance scheme, out of which the Board will meet pooled losses in terms of Clause 2.4.3. This fund shall not be available to meet losses within the applicable excess or local pooled limit, nor losses which are covered by external insurance or which are in excess of the maximum insured limit, except where the Board exercises its powers under Clause 4.3.
 - 4.2 If there is an actual or anticipated shortfall in any Board Pool Fund, to levy participating constituent bodies for such amounts, and in such proportions, as may have been previously agreed by those bodies, for the purpose of replenishing the Forum Pool Fund. The proceeds of any levy must be paid directly into the appropriate Pool Fund.
 - 4.3 If the Board considers that there is a surplus in any Board Pool Fund and wishes to dispose of it, the Board will first seek and take into account the views of the Standing Committee of the General Synod / te Hīnota Whānui. It may thereafter make such distributions of surplus funds to the Church or its constituents as the Board determines from time to time. Such a distribution may be made on one or more of the following bases:

- (a) as a pro rata rebate to constituents, whether on the basis of premium contributions or some other basis;
- (b) to assist a constituent body meet its insurance or risk management needs, or indemnify it against loss or liability (whether partially insured or not, notwithstanding the provisions of Clause 4.1); or for the benefit of the general purposes of the Church and/or other constituent bodies that have charitable status for taxation purposes.

PART FIVE - Board Membership

- 5.1 The Board consists of five members. Such persons should where possible be knowledgeable about risk management and insurance or have other specialised experience as may be determined from time to time as follows
- 5.1.1 One person, lay or ordained, appointed by the General Synod / te Hīnota Whānui at an ordinary session on the nomination of the representatives of the Diocese of Polynesia in accordance with such procedure as they shall decide.
 - 5.1.2 One person, lay or ordained, appointed by the General Synod / te Hīnota Whānui at an ordinary session on the nomination of the representatives of te Pīhopatanga o Aotearoa in accordance with such procedure as they shall decide.
 - 5.1.3 One person, lay or ordained, appointed by the General Synod / te Hīnota Whānui at an ordinary session on the nomination of the representatives of the diocese in New Zealand in accordance with such procedure as they shall decide.
 - 5.1.4 Two persons, lay or ordained, appointed by the Standing Committee of the General Synod / te Hīnota Whānui at its first meeting following an ordinary session of the General Synod / te Hīnota Whānui. The Board may recommend suitable persons to the Standing Committee for appointment.
- 5.2 Board members normally hold office until the end of the calendar year in which the second ordinary session of the General Synod / te Hīnota Whānui following their appointment is held. However, no less than one half of the members first appointed (as agreed amongst them or, failing that, by lot) will cease to hold office at the end of the calendar year in which the first ordinary session of The General Synod / te Hīnota Whānui following their appointment is held. Any retiring members may offer themselves for re-election.

- 5.3.1 The office of a member of the Board becomes vacant if the member:
- dies, or
 - resigns from office by notice in writing to the Board, or
 - has been absent for more than three consecutive meetings without the authority of the Board.
- 5.3.2. All the provisions of Title F Canon VIII, concerning the qualifications of members of certain Committees and Trust Boards, apply to members of the Board.
- 5.4 Casual vacancies are filled by the Standing Committee of the General Synod / te Hīnota Whānui for the remainder of the former member's term.
- 5.5 In the event of there being good and sufficient cause to do so, the General Synod / te Hīnota Whānui may by resolution remove the Board in its entirety.
- 5.6 No action taken or purported to be taken by the Board shall be invalid by reason of any defect in the election or appointment of any person as a member of the Board.
- 5.7 The Board is entitled to obtain and rely upon any advice received either directly or indirectly from any company, firm or person as is in the opinion of the Board qualified to advise the Board and which the Board considers appropriate for the purposes of:
- properly providing risk management or insurance services, or
 - administering pooled risk schemes or
 - the exercise of any other of the Board's functions under this Canon.
- 5.8 If a member of the Board is unable to be present for a particular meeting
- 5.8.1 the member may appoint any person as an alternate to attend, speak and vote at that meeting.
- 5.8.2 in the case of members appointed under Clauses 5.1.1, 5.1.2, or 5.1.3 appointment must be made in consultation with the Senior Bishop / Te Pīhopa Aporei of the Tikanga by which the member is nominated.
- 5.8.3 the member and where required the Senior Bishop / Te Pīhopa Aporei must bear in mind (along with other considerations) the need to provide appropriate expertise.

PART SIX - The Board

- 6.1 All questions before the Board are decided by consensus. However, if at least three members are present and able to vote on a question at a meeting, that question may be put to the vote, and be determined by a majority. If the voting is tied, the motion is lost.

- 6.2 The Board must keep written records of all decisions taken and true and fair accounts of all money received and expended.
- 6.3 Any action taken by any duly authorised officer of the Board to give effect to any resolution of the Board or any duly appointed and authorised committee of the Board shall be as effective as an act of the Board.
- 6.4 The Board must, as soon as practicable after the end of every financial year of the Board, cause the accounts of the Board for that financial year to be audited by an accountant appointed by the Board for that purpose.
- 6.5 The Board presents its annual report, including its audited accounts, to the Standing Committee of the General Synod / Te Hīnota Whānui. Copies are sent to te Pīhopatanga o Aotearoa and each hui Amorangi, to each Diocese in New Zealand, and to the Diocese of Polynesia. The Board presents a summary and consolidated set of accounts to each ordinary session of the General Synod / te Hīnota Whānui, covering annual reports issued since the previous ordinary session.
- 6.6 The business of the Board is conducted in accordance with the Regulations set out in the Schedule to this Canon. The board may amend, add to or subtract from the Schedule from time to time, having given the Standing Committee of the General Synod / te Hīnota Whānui no less than six months' written notice of its intention to do so. No such amendment can be inconsistent with any provision of this Canon not contained in the Schedule.

PART SEVEN - Board Members' Interests and Influence

- 7.1 Any income, benefit or advantage must be applied to the charitable purposes of this Canon. However, subject to the following provisions of this Part.
- 7.1.1 Any member of the Board is entitled to be reimbursed for all expenses reasonably incurred by that member in or about the execution of the trusts and powers of the Board.
- 7.1.2 The members of the Board including any former members shall be absolutely indemnified by and out of property under the control of the Board for and in respect of any loss or liability which the members or former members may have sustained or incurred by reason of carrying out any function, duty or power of the members unless such loss or liability is attributable to that member's dishonesty or to the wilful commission by that member of an act known by the member to be a breach of trust, or attributable to the wilful omission by the member to carry out or assist in carrying out any function, duty or power of the Board.

- (a) The indemnity referred to in the preceding subparagraph shall extend to include former Board Members, their estates, heirs, legal representatives or assigns in the event of death, bankruptcy, insolvency or incapacity.
 - (b) The Board must arrange insurance so as to ensure that the Board and its members are appropriately protected for the losses in respect of which the indemnity is given, and against the costs involved in the payment of any indemnification given under 7.1.2.
- 7.2 Subject to the following provisions of this Part.
 - 7.2.1 The Board can employ on a casual basis, or for a limited purpose only, agents, officers and staff, persons who are members of the Board and persons associated with members of the Board. No person in the regular employment of the Board, whether full-time or part time, shall be or continue to be a member of the Board.
 - 7.2.2 If any of the members of the Board is engaged in a profession or business, that member may charge fees for work done by that member or the member's firm (whether or not the work is of a professional or business nature) on the same basis as if the member were not one of the members of the Board but had been employed to carry out the work on the Board's behalf.
 - 7.2.3 Except as provided in paragraph 7.2.1, each member of the Board can act as a member and still contract or otherwise deal with the Board in his or her personal capacity or in any other capacity as if he or she were not a member of the Board. This right to continue to act as a member applies even though a member's interests or duty in a particular matter may conflict with his or her duty to the Trust Board.
- 7.3 No member of the Board or person associated with a member of the Board shall participate in, or materially influence, any decision made by the Board, or by any company constituted by the Board, in respect of the payment to or on behalf of that member or an associated person of any income, benefit or advantage whatsoever, except where that income, benefit or advantage is derived from professional services to the Board rendered in the course of business charged at no greater than current market rates; or interest on money lent at no greater rate than current market rates.

7.4 Any such income paid shall be reasonable and relative to that which would be paid in an arms length transaction (being open market value). The provisions and effect of Clause 7.3 shall be included in any documents required to incorporate the Board as a charitable trust in terms of Clause 1.2, and required to constitute a limited liability company in terms of Clause 3.3. Provision must also be made that the provisions or effect of the clause must not be removed from the relevant documents, and are to be included and implied in any replacement document.

7.5 In this Part of the Canon, and in the Schedule

A person is an "**associated person**" of another if that person is a "**relative**" of another person, that is to say, is connected to the other person:

- (a) by a blood relationship within the fourth degree of relationship;
- (b) by being married to the other, or to a person within the fourth degree of blood relationship to the other
- (c) by being in a de facto or same sex relationship with the other, or to a person within the fourth degree of blood relationship to the other
- (d) by either one of them adopting the other
- (e) by either one of them adopting any person who is within the third degree of relationship of the other;
- (f) if any one of them is in guardianships with any person
- (g) if any one of them is in a whangai relationship with any person

and further, a company is an "**associated person**" of a Board member if that Board member or one or more relatives of that Board member together

- (h) has or have a voting interest in that company equal to or exceeding 25%; or
- (i) has or have an interest in the market value of the company (if it has a market value) equal or exceeding 25%

and further, a partnership is an "**associated person**" of a Board member if that Board member or a relative of that Board member is a partner of that person;

and further, a trustee of a trust is an "**associated person**" of a Board member if any beneficiary of the trust is, directly or indirectly

- (j) a Board member or a relative of that Board member, or
- (k) a company or partnership which is an associated person of that Board member.

PART 8 - Regulations

8. The Board can (in addition to its powers under Clause 6.6) promulgate, amend and repeal general regulations, not inconsistent with the provisions of this Canon, concerning the following matters:
- 8.1 The classes of insurance it is currently prepared to provide or facilitate, and the geographical areas where the such classes of insurance are available.
 - 8.2 The classes of loss or liability for which it provides or facilitates co-operative insurance schemes in terms of Clause 2.4.
 - 8.3 The terms and conditions on which it is prepared to consider applications for insurance from bodies and persons who are not constituent bodies of the Anglican Church / te Hāhi Mihinare, including marae.
 - 8.4 Exemptions from the expectations set out in Clause 14A of Title F Canon III, for particular constituent bodies of the Anglican Church / te Hāhi Mihinare, and the classes of insurance scheme or schemes in respect which, for the time being, that exemption applies.

PART NINE - Amendment of Rules -

- 9.1 The General Synod will continue to have the power to amend the Constitution of the Board by Canon, notwithstanding that the Board may be incorporated as a charitable trust in terms of Clause 1(2). It will be the responsibility of the Board to notify the appropriate registry of any amendment the General Synod / te Hīnota Whānui makes to this Canon.
- 9.2 No amendment to this Canon can affect any vested rights that the constituent bodies of the Church may have to moneys or property at that time held in trust for them by or on behalf of the Board.

PART TEN Winding up of Board

- 10.1 If on the winding up, failure or dissolution of the Board, there remains after payment of all of the Board's debts and liabilities, any property or assets whatsoever (including any uncommitted residue from Board pooled funds) the property or assets must be applied for the general purposes of the Church and / or other constituent bodies that have charitable status for taxation purposes.-
- 10.2 If the Board, having incorporated in accordance with the provisions of the Charitable Trusts Act 1957 (or other Act passed in substitution for the same) is put into liquidation or is dissolved by the Registrar for charitable trusts, the provisions of Subclause (1) apply subject to all the appropriate procedures provided for by that Act being followed.

SCHEDULE

Conduct of Business

1. **Chair.** The Board elects one of its members as Chair. The Chair, or in his or her absence, such other member of the Board as the Board Members elect, presides over its meetings.
2. **Meetings.** The Board holds one Annual Meeting, and such other meetings as it considers necessary, to be held at such times and places as the board determines. A majority of members constitutes a quorum. Meetings may be held either in the physical presence of attending members, or else through other means of communication such as telephone, radio or electronic connections.
3. **Officers and minutes.** The Board can appoint a secretary and such other officers as it considers appropriate. The Board shall ensure that minutes of all Board meetings are kept and are available for inspection by Board members at reasonable times.
4. **Written resolutions.** A resolution assented to in writing by a majority of four Board members has the same force and effect as a resolution passed at a duly constituted meeting of the Board.
5. **Conflict of interest.** This rule of conduct applies where any matter is to be considered by the Board,
 - which relates to any income, benefit or advantage whatsoever to be obtained by, or
 - which may affect the payment to or on behalf of,a member of the Board or any person associated with that member. That member must immediately declare an interest to the other members of the Board and must take no part in debate on the matter or the decision upon it. The member is not counted as part of a quorum for the purposes of the Board's decision on that matter.
6. **Written declaration.** A member of the Board who makes a declaration of interest under Clause 5 must immediately hand to the Board a written declaration to the same effect, which declaration must be kept with the minutes of the Board.
7. **Seal.** The Board must ensure the safe custody of the seal, which is to be used only by authority of the Board or of a committee authorised by the Board in that behalf. Each impression of the seal must be accompanied by the signatures of at least two members of the Board and shall be sufficient evidence of the authority to use such seal. No person shall be interested to see or inquire as to the authority under which any document is sealed and in whose presence it is sealed.
8. **Committees.** The Board may, from time to time, appoint

any committee and may delegate, in writing, any of its powers and duties to any such committee, or to any person. The committee or person as the case may be, may without confirmation by the Board exercise or perform the delegated powers or duties in like manner and with the same effect as the Board could itself have exercised or performed them.

9. It shall not be necessary that any person who is appointed to be a member of any such committee, or to whom any such delegation is made, be a member of the Board."
10. Every delegation is revocable at will, and no such delegation shall prevent the exercise of any power or the performance of any duty by the Board itself during the currency of the delegation.
11. It shall not be necessary that any person who is appointed to be a member of any such committee, or to whom any such delegation is made, be a member of the Board."

CANON XXXIII**OF THE TREATY / TIRITI, CHURCH AND NATION COMMISSION**

1. There shall be constituted a Commission known as the "Treaty, Church and Nation Commission" (hereinafter referred to as "the Commission").
2. The purpose of the Commission will be to strengthen the
 - (a) Treaty of Waitangi / Tiriti o Waitangi in the life of the Church and in Aotearoa New Zealand as a whole and;
 - (b) Three Tikanga character of this Church
3. In acknowledging and declaring that an intention of the Treaty / Tiriti of Waitangi is to provide for the survival of Māori as a people, the Commission will be guided in its work by principles including the following:
 - a. Acknowledgement that the Treaty of Waitangi / Tiriti o Waitangi is the founding document of the Nation – a just, moral and spiritual compact between the signatories to the Treaty / Tiriti, and part of its social fabric;
 - b. The variety of successful Treaty / Tiriti-based forms of governance operating in this country, and the significance of the contribution of the Anglican Church in Aotearoa, New Zealand and Polynesia given its broad-based membership;
 - c. Reaffirmation of the importance of the Treaty / Tiriti covenant in the Constitution / te Pouhere of this Church.
 - d. Agreement that the Church be active in promoting greater recognition of the Treaty of Waitangi / Tiriti o Waitangi and its principles of justice in the constitutional arrangements of Aotearoa New Zealand.
 - e. The consideration and recommendation of urgent and specific actions towards the strengthening of the Treaty / Tiriti in the life of the Church and in Aotearoa New Zealand as a whole.
 - f. That the partners to the Treaty of Waitangi / Tiriti o Waitangi and within this three Tikanga Church act toward each other with transparency;
 - g. The commitment of Church members to the three Tikanga Constitution / te Pouhere.
 - h. That without restricting the freedom of each Tikanga recognised in the Constitution / te Pouhere to act separately and independently, the Church will...
 - i. renew its efforts to gather and share stories across all Tikanga,*
 - ii. be intentional, but discerning, about planning and resourcing events which represent the interaction and witness of the three Tikanga,*

iii. seek different and more creative strategies for influencing our communities and government,

iv. encourage the common life of the Church at all levels, including through the Internet.

- 4 The Commission shall report to each ordinary session of the General Synod / te Hīnota Whānui.
- 5 The costs incurred by the Commission in carrying out the above tasks shall be a charge on the funds of the General Synod / te Hīnota Whānui allocated for those tasks
- 6 The Commission shall consist of the following persons appointed at each ordinary session of the General Synod / te Hīnota Whānui:-
 - i. two persons nominated by Te Runanga Whāiti Te Pihopatanga o Aotearoa,
 - ii. two persons nominated by the Inter-Diocesan Conference Coordinating Group,
 - iii. two persons nominated by the Standing Committee of the Diocese of Polynesia.
7. The Commission will appoint a Convenor.
8. If a member of the Commission is unable to be present for a particular meeting
 - 8.1 the member may appoint any person as an alternate to attend, speak and vote at that meeting.
 - 8.2 the appointment must be made in consultation with the Senior Bishop / Te Pihopa Aporei of the Tikanga by which the member is nominated.
 - 8.3 the member and where required the Senior Bishop / Te Pihopa Aporei must bear in mind (along with other considerations) the need to maintain a balance of representation from Tikanga.
9. A member of the Commission may resign by notice in writing to the Senior Bishop / te Pihopa Aporei of that Tikanga with a copy delivered to the General Secretary.
10. The Commission shall meet at least once in each year.
11. The attendance of at least four members, provided that each Tikanga is represented, shall constitute a quorum of the Commission.

CANON XXXIV
OF THE SOCIAL JUSTICE COMMISSION

Purpose. The purpose of this Statute is to establish the office of Social Justice Commissioner, supported by a Social Justice Commission.

Part 1: Social Justice Commission

1. The functions of the Commission are *Functions*
 - (a) To recommend the appointment of the Social Justice Commissioner
 - (b) To work with the Commissioner to assist in providing strategic direction and guidance, and oversight of the Commissioner's policy objectives
 - (c) To approve, support and promote the Commissioner's initiatives, and assist in fulfilling the functions of the Commissioner's office
 - (d) To receive regular reports on the Commissioner's activities including details of the Commissioner's consultations with each Tikanga
 - (e) To make appropriate arrangements for the financial support of the Commissioner, through funding applications and the like
 - (f) To advise Standing Committee on the Commissioner's performance objectives and the extent to which these objectives have been achieved
 - (g) To provide pastoral support for the Commissioner

2. The Commission is responsible to General Synod / te Hīnota Whānui, through Standing Committee. It will undertake an annual review of its objectives, strategies and achievements and will report annually to Standing Committee. *Annual Review and Report*

Part 2: Constitution of Commission

3. The Commission consists of *Membership*
 - (a) Six members appointed by the General Synod / te Hīnota Whānui every two years, of whom
 - (i) Two members are nominated by the Standing Committee of the Diocese of Polynesia,
 - (ii) Two members are nominated by Te Runanga Whāiti o te Pīhopatanga o Aotearoa, and
 - (iii) Two members are nominated by the Inter-Diocesan Conference Co-ordinating Group;
 - (b) The Primate ex officio, or the Primate's nominee;
 - (c) A Bishop / Pīhopa, nominated by the House of Bishops / nga Pīhopa;
 - (d) The Social Justice Commissioner;

it being expected that those making nominations will ensure skilled representation from a cross-section of experience, including but not limited to justice-oriented ministry within the Anglican Church.

4. The Commission may co-opt no more than two additional members.
5. The Commission appoints one of its members to be the Chair of the Commission, with responsibility for convening and chairing the meetings, setting the agenda, and presenting the Commission's reports.
6. The Commission meets at least three times every year
7. The Commission may meet by teleconference or other appropriate means of communication and can establish its own procedures.

Part 3: Social Justice Commissioner

8. The Social Justice Commissioner assists the Anglican Church in Aotearoa, New Zealand and Polynesia to uphold its mission of social justice, including engaging in public advocacy and theological education about matters to do with social justice.
9. The Commissioner is responsible to the Social Justice Commission and reports to General Synod / te Hīnota Whānui through Standing Committee against agreed policy objectives.

CANON XXXV**OF THE COUNCIL FOR ANGLICAN WOMEN'S STUDIES**

- 1. Purpose.** This Canon establishes The Council for Anglican Women's Studies of the Anglican Church in Aotearoa, New Zealand and Polynesia' *Purpose*
- 2. Objects of Council.** The objects of the Council are: *Objects*
- a. To establish a Women's Studies Centre to support or provide theological education for women and to encourage research into issues of importance to and for women as these arise for the Church / Te Hāhi Mihinare
 - b. To act as the governing body of the Women's Studies Centre until more permanent arrangements are made
 - c. To enable women within each Tikanga to find appropriate support and mentoring in relation to theological education
 - d. To work towards ensuring that theological education is available to all women
 - e. To promote the establishment of new and targeted scholarships for women undertaking theological study particularly at post-graduate levels and actively to encourage women to apply for such scholarships as may be available through the church
 - f. To encourage research that monitors, informs and critiques attitudes and behaviour towards (i) the roles and status of women within the church (ii) equitable access for women to theological education and resources for ministry
 - g. To identify and develop networks and support structures to empower women as they seek to find a place within the Church / Te Hāhi Mihinare
 - h. To recognise the diverse needs of women as they seek to grow and heal, and promote structures / programmes that respond to these needs
 - i. To provide in its own organisation a model for networking and for non-hierarchical and ecumenical ways of working
 - j. To offer leadership development opportunities for women in all spheres of church life
 - k. To carry out such other activities as will further these objectives.
- 3. Accountability.** The Council reports annually to General Synod / te Hīnota Whānui, through its Standing Committee.
- 4. Costs of administration.** The meeting of the reasonable costs of the Council shall be arranged by the General Synod / te Hīnota Whānui in such manner and from such sources as it thinks fit. *Costs*

- 5. Members.** The Council will have six members appointed at each ordinary session of the General Synod / te Hīnota Whānui : - *Membership*
- i. Two members nominated by Te Runanga Whāiti o Te Pīhopatanga o Aotearoa.
 - ii. Two members nominated by the Inter-Diocesan Conference Co-ordinating Group.
 - iii. Two members nominated by the Standing Committee of the Diocese of Polynesia
- after appropriate consultation with women's organisations within the Church / Te Hāhi Mihinare.
- 6. Meetings.** The Council shall meet at least once in each year. It may meet by teleconference or in other similar ways not requiring physical presence in the same place, as it determines. *Meetings*
- 7. Procedure.** The members of the Council appoint one of their number as a Chairperson. There is a quorum if at least four members including a member nominated by each Tikanga participates.
- 8. Alternate members.** *Alternates*
- i. If a member of the Council is unable to be present for a particular meeting an alternate may be appointed for that meeting by the member concerned in consultation with the Senior Bishop / te Pīhopa Aporei of the Tikanga by which that member was nominated.
 - ii. The member and Senior Bishop / Te Pīhopa Aporei must bear in mind (along with other considerations) the need to maintain a balance of representation from Tikanga and to provide appropriate expertise.
- 9. Qualifications of members.** All the provisions of Title F Canon VIII concerning the qualifications of members of certain Committees and Trust Boards and their alternates apply to members of the Council. *Qualifications*
- 10. Resignation.** A member of the Council may resign by notice in writing to the Senior Bishop / Te Pīhopa Aporei of that Tikanga with a copy delivered to the General Secretary.
- 11. Casual Vacancies.** *Vacancies*
- i. Members will normally remain members until their successor is appointed.
 - ii. When the seat of a member of the Council is or becomes vacant by resignation or otherwise, the body which nominated such member shall nominate a person to fill that member's place for the remainder of the term. The nomination is to be confirmed by Standing Committee.

